Board of Directors Regular Session Meeting

16040 N 43rd Avenue

Glendale, AZ 85306

# August 5th, 2025

**MINUTES**

MEMBERS PRESENT: Larry Hudson, President

 Linda Rodl, Secretary -

 Rob Myers, Treasurer

EMPLOYEES PRESENT: Cari Crew, Angie Marentes

OTHERS PRESENT: Kay Lorenzen

 Holly Perri

 Martyn Price

 Ricky Lofrese

**1. CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on August 5th, 2025. The meeting was called to order by President Larry Hudson at 7:02 P.M.

**2**. **CALL TO THE PUBLIC:** Ricky LoFrese – Irrigation/Berm Issues, Mohammad Ibrahim – Irrigation Issues

**3. SUMMARY OF CURRENT EVENTS:** A summary of current events may be provided by the President, members of the Board and/or District Management. The Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed. *No nomination petitions were submitted so the Board will likely be appointing the next Board member*

**4. APPROVAL OF MINUTES:** Regular meeting July 1st , 2025.

***MOTION* *Treasurer Rob Myers made a motion to approve the Regular meeting minutes from July 1st, 2025 as written. Secretary Linda Rodl seconded the motion. Motion carries.***

**5**. **REPORTS:**

A. Financial Report June 2025/Year End (Cathy Hacker)

 1. Approval of financial report

***MOTION Secretary Linda Rodl made a motion to accept the June 2025/Year End financial report as presented for filing. Treasurer Rob Myers seconded the motion. Motion carries.***

 B. Manager’s Report (Cari Crew) Breaks/Leaks/Pumps/Repairs & Current Events

 •Pump Report, Speed Report

C. Custodian of Records Completed/Outstanding/Fees collected – There were no new requests

 D. Calendar of Important Dates & Deadlines –*August: elections on agenda, RFP’s (audit, repairs, etc.)*

**6. OLD BUSINESS:**

 **Discuss and possible action on:**

1. 43rd Avenue Motor/Pump Issues – Precision update

 ***MOTION Secretary Linda Rodl made a motion for no action taken. Treasurer Rob Myers seconded the***

 ***motion. Motion carries.***

1. Website Update/Upgrade

 ***MOTION President Larry Hudson made a motion to Table this item. Secretary Linda Rodl seconded the***

 ***motion. Motion carries.***

C. Bank Change Updates

 ***MOTION*** ***Treasurer Rob Myers made a motion to table this item. Secretary Linda Rodl seconded the motion. Motion carries***.

1. District Office Condenser Fan Motor Replacement

***MOTION Secretary Linda Rodl made a motion to accept the estimate in the amount of $525.00 from Complete Heating & Cooling to replace the condenser fan motor. Treasurer Rob Myers seconded the motion. Motion carries.***

1. Security Camera Install

***MOTION President Larry Hudson made a motion to table this item. Secretary Linda Rodl seconded the motion. Motion carries.***

1. Mainline along Greenway from 39th Avenue to 43rd Avenue

***MOTION Treasurer Rob Myers made a motion to accept Pro-Pipe Estimate in the amount of $2700.00 (at $270.00 Per Hour for 10 hours) to furnish a crew and all necessary equipment to CCTV 2110’ of 24” concrete mainline pipe along Greenway from the standpipe east of 40th Ave to 43rd Ave. Secretary Linda Rodl seconded the motion. Motion carries.***

**7. NEW BUSINESS**

**Discuss and possible action on:**

1. Bridle Path Clean-up Trip Charges

***MOTION*** ***President Larry Hudson made a motion to change the trip charge from $30.00 to $10.00. Secretary Linda Rodl seconded the motion. Motion carries***

1. Bridle Path Lot Signage/Lot Number Markings

***MOTION*** ***President Larry Hudson made a motion for no action taken. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Employee Shirts

***MOTION*** ***Treasurer Rob Myers made a motion to provide each irrigator/maintenance crew with 5 shirts per employee at a cost not to exceed $20 per shirt. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Background Checks – New Employees

***MOTION*** ***President Larry Hudson made a motion to start doing criminal background checks only. Treasurer Rob Myers seconded the motion. Motion carries***.

1. Ricky Lofrese #29609 – Appeal to Board

***MOTION*** ***President Larry Hudson made a motion to waive one canceled irrigation once protective fencing is installed around the valves to prevent issues with dogs. Secretary Linda Rodl seconded the motion. Treasurer Rob Myers abstained. Motion carries***.

1. Open Meeting for Owners

***MOTION*** ***Treasurer Rob Myers made a motion to set a TownHall-type meeting for any and all homeowner questions, concerns, and solutions, with no Board business on the agenda, in October. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Consideration to move a portion of the “Operating Account” at Chase Bank to a Certificate of Deposit

***MOTION*** ***Treasurer Rob Myers motioned to hold $100,000 of the Capital Fund account at Chase Bank in a 14-day Certificate of Deposit with continual renewal. Secretary Linda Rodl seconded the motion. Motion carries.***

8. **Consideration to Adjourn into Executive Session to i) consider its position and instruct its attorneys in pending or contemplated litigation and ii) consideration of employment salaries or disciplining employees**

Adjourned to Executive Session at 9:03pm

**9**. **Reconvene in Regular Session** 11:10pm

Regular Session Called to order at 11:10 pm.

**10**. **OLD BUSINESS** - **Discuss and possible action on:**

1. Legal and Collections Issues on Delinquent Accounts:

***MOTION*** ***Treasurer Rob Myers motioned to move forward with obtaining property judgments for Accounts #12206, #29709, #59612 via the District collection attorney and for the District to contact the presumed owner of #81602. Secretary Linda Rodl seconded the motion. Motion carries.***

**11. New BUSINESS – Discuss and possible action on:**

I. Employee Salaries and/or Discipling Employees

***MOTION*** ***President Larry Hudson motioned to raise Angela Marentes $1 per hour, Justin Kirk $0.50 per hour, Rick Freeland $2 per hour, Tim Michels $1 per hour, effective July 1, 2025, and Cari Crew $2,000 per year. Secretary Linda Rodl seconded the motion. Motion carries.***

**12. Adjournment – Meeting was adjourned at 11:17 PM.**

Dated this 8 day of August 2025

Submitted by: \_Angie Marentes\_\_\_

 Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District office.*