SUNBURST FARMS IRRIGATION DISTRICT

 Board of Directors Meeting 16040 N. 43rd Avenue

Glendale, AZ 85306

#  July 1st, 2025

 **MINUTES**

MEMBERS PRESENT: Larry Hudson, President

 Linda Rodl, Secretary

 Rob Myers, Treasurer

EMPLOYEES PRESENT: Cari Crew, Angie Marentes

OTHERS PRESENT: Cody Berg

 Emily Berg

 Peggy Schwend

 Kay Lorenzen

 Holli Perri

**1. CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on July 1, 2025. The meeting was called to order by President Larry Hudson at 7:00 P.M.

**2**. **CALL TO THE PUBLIC: N/A**

**3. SUMMARY OF CURRENT EVENTS:** A summary of current events may be provided by the President, members of the Board and/or District Management. The Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

President Larry Hudson reminded those in attendance that any nomination petitions to run for the open seat for the Sunburst Farms Irrigation District Board of Directors is due in the District office by 5 pm on July 15th in order to appear on the ballot.

**4. APPROVAL OF MINUTES:** Regular meeting June 3rd, 2025.

***MOTION* *Treasurer Rob Myers made a motion to approve the Regular meeting minutes from June 3rd, 2025 as written. President Larry Hudson seconded the motion. Motion carries.***

**5**. **REPORTS:**

A. Financial Report May 2025 (Cathy Hacker)

 1. Approval of financial report for filing

***MOTION Treasurer Rob Myers made a motion to approve the May 2025 financial report for filing. Secretary Linda Rodl seconded the motion. Motion carries.***

 B. Manager’s Report (Cari Crew) Breaks/Leaks/Pumps/Repairs & Current Events

 •Pump Report, Speed Report

C. Custodian of Records Completed/Outstanding/Fees collected – There were no new requests

 D. Calendar of Important Dates & Deadlines – *July: elections on agenda, election committee set, obtain bids for winter projects as needed, audit bids*

**6. OLD BUSINESS:**

 **Discuss and possible action on:**

1. 43rd Avenue Motor/Pump Issues – Precision declined to attend meeting (See attached letter)

 ***MOTION Treasurer Rob Myers made a motion to Table this item. President Larry Hudson seconded the***

 ***motion. Motion carries.***

1. Website Update/Upgrade

 ***MOTION President Larry Hudson made a motion to Table this item. Treasurer Rob Myers seconded the***

 ***motion. Motion carries.***

C Attorney dedicated to Title 48 Districts

 ***MOTION*** ***President Larry Hudson made a motion for no action taken. Treasurer Rob Myers seconded the motion. Motion carries***.

1. Collections and Delinquent Accounts

***MOTION President Larry Hudson made a motion to Table this item. Secretary Linda Rodl seconded the motion. Motion carries.***

1. 39th Avenue Wellsite Block Wall Install

***MOTION President Larry Hudson made a motion to approve the completion of the northwest portion of the 39th Avenue wellsite for $3000.00, which includes labor & material for 45 feet of wall, to be capitalized according to the approved Capitalization Schedule for District Assets. Secretary Linda Rodl seconded the motion. Motion carries.***

1. 2024 Bridle Path Cleanup Charges Unpaid

***MOTION*** ***President Larry Hudson made a motion for no action taken. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Bank Change Updates

***MOTION Treasurer Rob Myers made a motion to Table this item. Secretary Linda Rodl seconded the motion. Motion carries.***

1. Update Committee Appointments - **President Larry Hudson** **updated the Employee Handbook Committee appointments. Kay Lorenzen remains as the Chairperson and Peggy Schwend, Cari Crew, and Holly Perri are appointed as members. Meeting date is scheduled for July 10th, 2025 @ 3:00p.m. in the District Office.**

**7. NEW BUSINESS**

**Discuss and possible action on:**

1. Emily and Cody Berg #19508 Appeal to Board

***MOTION*** ***Secretary Linda Rodl made a motion to table this item. Treasurer Rob Myers seconded the motion. Motion carries***.

1. Nick O’Connor, Lot #66202 Appeal to Board

***MOTION*** ***President Larry Hudson made a motion for no action taken. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Shiela Coldwell, #81004 Appeal to Board

***MOTION*** ***President Larry Hudson made a motion for no action taken. Secretary Linda Rodl seconded the motion. Motion carries***.

1. District Office Condenser Fan Motor Replacement

***MOTION*** ***President Larry Hudson made a motion for table this item until more bids are received. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Security Camera Install

***MOTION*** ***President Larry Hudson made a motion to table this item. Secretary Linda Rodl seconded the motion. Motion carries***.

1. Collections Policy Review

***MOTION*** ***Secretary Linda Rodl made a motion for no action taken. Treasurer Rob Myers seconded the motion. Motion carries***.

1. Interest Bearing Accounts with Chase Bank

***MOTION*** ***President Larry made a motion to move up to $200,000 from the Capital Fund account at PNC and have the funds put in 14-day Renewable Certificate of Deposits with Chase Bank. Secretary Linda Rodl seconded the motion. Motion carries.***

1. Mainline along Greenway from 39th Ave to 43rd Ave

***MOTION*** ***President Larry Hudson made a motion to get bids to camera Line 12 (mainline) from approximately 40th to 43rd Ave. Treasurer Rob Myers seconded the motion. Motion carries***.

8. **Consideration to Adjourn into Executive Session to consider its position and instruct its attorneys in pending or contemplated litigation.**

***MOTION*** ***President Larry Hudson made a motion to adjourn the Regular Session Board Meeting in order to go into Executive Session at 8:45 pm. Treasurer Rob Myers seconded the motion. Motion carries***.

Members of the Board may, upon motion and majority vote, convene into one or more executive sessions, *which will not be open to the public*, regarding any of the matters otherwise noticed on this agenda for any of the purposes specified in A.R.S. Sections 38-431.03A(1) through (7), inclusive, including, without limitation, discussion, consideration or consultation (i) with its attorneys for legal advice or to consider its position and instruct its attorneys regarding contracts that are the subject of negotiation, in pending or contemplated litigation or in settlement discussions, (ii) of employment, assignment, appointment, promotion demotion, dismissal salaries, disciplining or resignation of District officers, appointees or employees, (iii) of records exempt by law from public inspection, or (iv) with designated representatives regarding negotiations for the purchase, sale or lease of real property.

9. **Reconvene in Regular Session** The regular meeting of the Sunburst Farms Irrigation District Board of Directors on July 1, 2025, was called back to order by President Larry Hudson at 9:37 P.M.

**10**. **OLD BUSINESS** - **Discuss and possible action on:**

I. Legal and Collections Issues Account #59312

***MOTION*** ***President Larry Hudson made a motion to contact attorneys (CHDB and Barret/Matura) regarding insurance subrogation claim. Secretary Linda Rodl seconded the motion. Motion carries***.

The Sunburst Farms Irrigation District does not discriminate based on disability in admission to its public meetings. Persons with a disability may request a reasonable accommodation by contacting the District at (602) 938-8760. Requests should be made by noon of the day of the scheduled meeting to allow time to arrange the accommodation.

Dated this 3rd day of July 2025

Submitted by: \_Angela Marentes\_\_\_

 Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*