SUNBURST FARMS IRRIGATION DISTRICT

 Board of Directors Meeting 16040 N. 43rd Avenue

Glendale, AZ 85306

# March 4, 2025

MEMBERS PRESENT: Larry Hudson, President

 Linda Rodl, Secretary

 Rob Myers, Treasurer

EMPLOYEES PRESENT: Cari Crew, Angie Marentes

OTHERS PRESENT: See attached Sign in Sheet

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on March 4th, 2025. The meeting was called to order by President Larry Hudson at 7:00 P.M.
2. **CALL TO THE PUBLIC –**Nick O’Connor – Will provide Board with mail documentation and be added to next months agenda.

Melissa Zarate **–** Bridle path clean- up questions, and provided correct email for photos.

 Marytn Price – Bridle path clean-up complaints.

1. **SUMMARY OF CURRENT EVENTS:** A summary of current events may be provided by the President, members of the Board and/or District Management. The Board will not propose, discuss, deliberate, or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.

President Larry Hudson provided and election reminder that District election will be held in November. There will be an open Board position and homeowners are welcomed and encouraged to run. Contact the District office for more information.

1. **APPROVAL OF MINUTES:** Regular meeting February 4, 2025, Special session February 13, 2025.

***MOTION* *Treasurer Rob Myers made a motion to approve Regular meeting February 4, 2025, and Special Session February 13, 2025 minutes as written. Treasurer Secretary Linda Rodl seconded the motion. Motion carries.***

1. **REPORTS:**

A. Financial Report January 2025 (Cathy Hacker)

 1. Approval of financial report

***MOTION Secretary Linda Rodl made a motion to approve the January 2025 financials report. Treasurer Rob Myers seconded the motion. Motion carries.***

 B. Manager’s Report (Cari Crew) Breaks/Leaks/Pumps/Repairs & Current Events

 • Pump Report, Speed Report

C. Custodian of Records Completed/Outstanding/Fees collected – there were 3 requests completed and

 2 requests pending

D. Calendar of Important Dates & Deadlines - *March: ADWR pmt due, insurance due, election committee set, budget prep manager items (APS/kWh, billed hours, check rate increase, CapEx plan, unusual expenses-vehicle maint, building,wellsites,strategic plan, etc)*

**6. OLD BUSINESS:**

 **Discuss and possible action on:**

1. Committee update: Establish legal policy for water control on properties, and New Homeowner Welcome Letter and Packet, Updated Policies are part of Welcome Packet

***MOTION Secretary Linda Rodl made a motion to approve 60 & 90 collection letters, Lien & Collection Policies and to have the Escrow and Welcome Packet reviewed by the District Attorney Jeff Matura. Treasurer Rob Myers seconded the motion. Motion carries.***

1. 43rd Avenue Motor/Pump Issues

***MOTION Secretary Linda Rodl made a motion to Table this item. Treasurer Rob Myers seconded the***

***motion. Motion carries.***

1. COX Repair Claim

 ***MOTION Treasurer Rob Myers to Table this item. Secretary Linda Rodl seconded the motion. Motion carries.***

1. Welcome Letter and Included Policies Review – Discussed in 6.A under Committee Update.
2. Review CPA Recommendations on 2023-2024 Fiscal Year Financial Review

***MOTION Treasurer Rob Myers made a motion to adopt recommendations from the CPA and incorporate into***

 ***District Policy. Linda Rodl seconded the motion. Motion carries.***

 F*. Approve CapEx for L4, 47th Ave Standpipe replacement*

***MOTION Treasurer Rob Myers made a motion to table this item. Secretary Linda Rodl seconded the motion. Motion carries.***

G***. .***Changing the Checking/Savings Account Bank

***MOTION President Larry Hudson made a motion to table this item. Secretary Linda Rodl seconded the motion. Motion carries.***

1. Line 3@43rd Ave Standpipe Replacement/Repair

***MOTION Secretary Linda Rodl made a motion no action taken. President Larry Hudson seconded the motion. Motion carries.***

**7. NEW BUSINESS**:

 **Discuss and possible action on:**

1. Long Term Planning Committee Update.

 ***MOTION***  ***President Larry Hudson made a motion to Table this item. Secretary Linda Rodl seconded the***

 ***motion. Motion carries.***

 B. Appeal – Troy Fleck – Water charges

 ***MOTION***  ***President Larry Hudson made a motion to table this item. Secretary Linda Rodl seconded the***

 ***motion. Motion carries.***

 C. Collections for Delinquent Account

***MOTION***  ***President Larry Hudson made a motion to send the 3 oldest accounts to the collection attorney.***

 ***Secretary Linda Rodl seconded the motion. Motion carries.***

**8. ADJOURNMENT: 8:53 p.m.**

Dated this 13th day of March 2025

Submitted by: \_Angie Marentes\_\_\_

 Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District*