SUNBURST FARMS IRRIGATION DISTRICT

 Board of Directors Meeting 16040 N. 43rd Avenue

Glendale, AZ 85306

# November 12, 2024

MEMBERS PRESENT: Larry Hudson, President

 Victor Armendariz, Secretary

 Rob Myers, Treasurer

EMPLOYEES PRESENT: Cari Crew, Angie Marentes, Holly Perri

OTHERS PRESENT: See attached Sign in Sheet

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on November 12, 2024. The meeting was called to order by President Larry Hudson at 7:00 P.M.

1. **CALL TO PUBLIC:** Kay Lorenzen- Questions on bulk trash, Question on election and appointment of new Board Members..
2. **SUMMARY OF CURRENT EVENTS:** N/A
3. **APPROVAL OF MINUTES:** Regular Meeting October 1, 2024

***MOTION*** ***Treasurer Rob Myers made a motion to approve the October 1, 2024 minutes as written. President Larry Hudson seconded the motion. Motion carries.***

1. **REPORTS**

* 1. Financial Report

**1.** Approval of financial report – (Cathy Hacker) August and September financials. Cathy Hacker was not present for this

 meeting.

 ***MOTION*** ***Secretary Victor Armendariz made a motion to table the August and September financials report until December BOD Meeting.*** ***Treasurer Rob Myers seconded the motion. Motion carries.***

* 1. Manager’s Report - **(**Cari Crew**)** Breaks/Leaks/Pumps/Repairs & Current Events Pump Report, Speed Report.
	2. Custodians of Record **–** Completed/Outstanding/Fees collected
	3. Calendar of Important Dates and Deadlines

**6. OLD BUSINESS**

 **Discuss and possible action on:**

1. Committee update: Establish legal policy for water control on properties, and New Homeowner Welcome

Letter and Packet, Updated Bridle Path Cleanup Policy There is a Water Policy Committee Meeting scheduled for Thursday, November 14, 2024 @ 3:30 p.m.

***MOTION***  ***Secretary Victor Armendariz made a motion to Table this item. Treasurer Rob Myers seconded the motion. Motion carries.***

1. 43rd Avenue Motor/Pump Issues

***MOTION***  ***Treasurer Roby Myers made a motion to Table this item. Secretary Victor Armendariz seconded the motion. Motion carries.***

**C.** Collection Attorney Update: CHDB (aka Carpenter-Hazelwood) was sent information on our top 4

collection files and will be looking through those. They will also review our 60-day, 90-day Lein letter, and Collection Policy. This will be a one-time courtesy meeting. They have agreed to a Zoom meeting next Wednesday, November 20, 2024. The BOD has agreed for the Zoom meeting to be scheduled for 3:30p.m.

 ***MOTION***  ***President Larry Hudson made a motion to approve this item. Treasurer Rob Myers seconded the motion. Motion carries.***

**D.** Line 6 Replacement RFP Update

 ***MOTION Secretary Victor Armendariz made a motion to Table this item. Treasurer Rob Myers seconded***

 ***the motion. Motion carries.***

* 1. Audit Update

  ***MOTION*** ***Secretary Victor Armendariz made a motion for no action taken. Treasurer Rob Myers***

 ***seconded the motion. Motion carries***

* 1. 2023 Toyota Tacoma Repair Update

 ***Secretary Victor Armendariz made a motion for no action taken. Treasurer Rob Myers***

 ***seconded the motion. Motion carries***

* 1. *Installing Camera System at 43rd Ave*

 ***MOTION Secretary Victor Armendariz made a motion for no action taken. Treasurer Rob***

 ***Myers seconded the motion. Motion carries***

 **NEW BUSINESS:** Discuss and possible action on:

1. Winter Schedule – Office

***MOTION***  ***Secretary Victor Armendariz made a motion to approve the District office will be closed from Wednesday December 25th, 2024 through January 1st, 2025 item. Treasurer Rob Myers seconded the motion. Motion carries.***

**B.** Line 5@43rd Avenue New SS Waterman Standpipe Gate

***MOTION***  ***Secretary Victor Armendariz made a motion to approve $2,577.26 for a new Watermann SS gate at Line 5/43rd Ave standpipe. Treasurer Rob Myers seconded the motion. Motion carries.***

**C.** PNC Bank Login – Secretary Victor Armendariz currently holds the bank master login and will coordinate

 transfer before the end of his term

***MOTION President Larry Hudson made a motion to table to old business. Treasurer Rob Myers seconded***

 ***the motion. Motion carries.***

**D.** Cyndi Black – Neighborhood Grant - Cyndi suggested the use of these grants can be used to paint

standpipes, to have bridle path gates put in, and have motion lights added. Cyndi also was able to schedule 4 Community wide Bulk trash pickups.

***MOTION***  ***Treasurer Victor Armendariz made a motion for no action taken. President Larry Hudson seconded the motion. Motion carries.***

Dated this 14 day of November 2024

Submitted by: \_Angie Marentes\_\_\_

 District Manager

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*