SUNBURST FARMS IRRIGATION DISTRICT

Board of Directors Meeting 16040 N. 43rd Avenue

Glendale, AZ 85306

# April 2, 2024

MEMBERS PRESENT: Larry Hudson, President

Victor Armendariz, Secretary

Rob Myers, Treasurer

EMPLOYEES PRESENT: Cari Crew

OTHERS PRESENT: See attached Sign in Sheet

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on April 2nd, 2024. The meeting was called to order by President Larry Hudson at 7:05 P.M.

1. **CALL TO PUBLIC:** 1) Peggy Schwend showed the Board proposed new budget formats, 2) Dorrie Sullivan noted the line leak and standpipe overflow issues in her backyard
2. **SUMMARY OF CURRENT EVENTS:** None.
3. **APPROVAL OF MINUTES:** Regular Meeting March 5, 2024

***MOTION*** ***Secretary Victor Armendariz made a motion to approve the March 5, 2024, minutes, as written. Treasurer Rob Myers seconded the motion. Motion carries.***

1. **REPORTS**

* 1. **Financial Report**

**1. Approval of financial report** Cathy Hacker was not in attendance and no financials were provided.

* 1. **MANAGER’S REPORT -** Cari Crew

* 1. **CUSTODIAN OF RECORDS - No Requests**
  2. **CALENDAR OF IMPORTANT DATES AND DEADLINES**

1. Budget and Budget Committee appointment to be added to next month’s agenda
2. **OLD BUSINESS**: Discuss and possible action on:
   1. **Contacting the District’s insurance agent regarding accident at 43rd Ave and Greenway Standpipe**

***NO ACTION TAKEN***

**B. Purchasing a push camera**

***MOTION***  ***President Larry Hudson made a motion to table this item. Secretary Victor Armendariz seconded the motion. Motion carries.***

**C. Standpipe at 43rd Ave**

***NO ACTION TAKEN***

**D. Account balance and access to property Lot #593**

***MOTION***  ***President Larry Hudson made a motion to table this item. Secretary Victor Armendariz seconded the motion. Motion carries.***

1. **NEW BUSINESS: Discuss and possible action on:**

**A. Bank account at First Bank**

***MOTION***          ***Treasurer Rob Myers made a motion to establish 2 (two) 6 month CD accounts – one for $100,000, one for the balance in the account (appx $28,000) – with President Larry Hudson, Secretary Victor Armendariz, or Treasurer Rob Myers given authority to make any changes to those CD accounts. Secretary Victor Armendariz seconded the motion. Motion carries***

**B. How we award vacation time**

***NO ACTION TAKEN***

**C. Flooding issues Lot #163**

***MOTION Treasurer Rob Myers made a motion that Sunburst Farms Irrigation District reimburse the homeowner for $670 for cleanup costs incurred. Secretary Victor Armendariz seconded the motion. Motion carries with President Larry Hudson voting no.***

**D. Flooding issues Lot #815**

***NO ACTION TAKEN***

**8.** CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SESSION OF THEBOARD PURSUANT TO A.R.S SECTION 38-431.03.A.3. DISCUSS AND POSSIBLE ACTION ON PERSONNEL MATTERS.

***MOTION*** ***President Larry Hudson made a motion to go into Executive Session. Treasurer Rob Myers seconded the motion. Motion carries.***

**RECONVENE IN OPEN SESSION**

**9. Discuss and possible action on:**

**A. Personnel matters**

***NO ACTION TAKEN***

**10. ADJOURNMENT:** Without objection and with no further business to discuss, the meeting was adjourned at 9:42 P.M.

Dated this 5th day of April 2024

Submitted by: \_Cari Crew\_\_\_

District Manager

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*