SUNBURST FARMS IRRIGATION DISTRICT

Board of Director Meeting

16040 N. 43rd Avenue

Glendale, AZ 85306

# December 5, 2023

MEMBERS PRESENT: Victor Armendariz, President

 Larry Hudson, Secretary

 Loretta Price, Treasurer

EMPLOYEES PRESENT: Cari Crew

OTHERS PRESENT: See Attached Sign in Sheet

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on December 5, 2023. The meeting was called to order by President Victor Armendariz at 7:01 P.M.

1. **CALL TO PUBLIC:** None.
2. **SUMMARY OF CURRENT EVENTS:** Loretta met with Eric Muse and he’ll help with hiring someone for cameras, and talked about computer issues. Larry thanked everyone on the election committee and Loretta for her service on the board.
3. **APPROVAL OF MINUTES:** Regular Meeting October 3, 2023

Regular Meeting November 7, 2023

 ***MOTION***  ***President Victor Armendariz made a motion to approve the Regular meeting October 3, 2023, minutes with New Business Item D discussion deleted. Secretary Larry Hudson seconded the motion. Motion carries.***

***MOTION***  ***President Victor Armendariz made a motion to approve the Regular meeting November 7, 2023, minutes. Secretary Larry Hudson seconded the motion. Motion carries.***

1. **REPORTS**
	1. **Financial Report**

 **1. Approval of financial report** - Cathy Hacker presented the October 2023 financials.

 ***MOTION***  ***Secretary Larry Hudson made a motion to approve the October 2023 financials. Treasurer Loretta Price seconded the motion. Motion carries.***

**MANAGER’S REPORT *Cari Crew***

* 1. **CUSTODIAN OF RECORDS –** None
1. **OLD BUSINESS**: **Discuss and possible action on:**
	1. **Authorizing maintenance repair from Premier for $3,326.80 –**  We need to camera the pipes to get a better idea of what needs to be done.

***MOTION*** ***President Victor Armendariz made a motion to camera line 11 from 41st Ave to the end of the pipe and get a report . Secretary Larry Hudson seconded the motion. Motion carries.***

1. **NEW BUSINESS: Discuss and possible action on:**
2. **2022-2023 review/audit with Accountant Cathy Hacker –** was discussed during financial statements

***MOTION*** ***Secretary Larry Hudson made a motion to table until next month. President Victor Armendariz seconded the motion.***

1. **Purchasing a new irrigation truck to replace Toyota –** There were 2 models and quotes to review

***MOTION*** ***President Victor Armendariz made a motion to purchase a new Toyota truck for***

***$34,549.95 and accept the insurance payout of $28,530.81. Treasurer Loretta Price seconded the motion. Secretary Larry Hudson nay.***

1. **Closing for the week of Christmas –**

***MOTION*** ***President Victor Armendariz made a motion to close December 26th – 29th.***

 ***Treasurer Loretta Price seconded the motion.***

1. **Employee Christmas bonuses -**

***MOTION*** ***President Victor Armendariz made a motion to give Tim $50, Ernest, Phil and Rob $100, Kerrie K $350, and Cari C $500. Secretary Larry Hudson seconded the motion. Treasurer Loretta Price nay.***

**8.** CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SESSION OF THEBOARD PURSUANT TO A.R.S SECTION 38-431.03.A.3. DISCUSS AND POSSIBLE ACTION ON PERSONNEL MATTERS.

 ***MOTION*** ***President Victor Armendariz made a motion to go into Executive Session. Secretary Larry Hudson seconded the motion. Motion carries.***

**RECONVENE IN OPEN SESSION**

***MOTION*** ***President Victor Armendariz made a motion to adjourn. Treasurer Loretta Price seconded the motion. Motion carries***

1. **ADJOURNMENT:** Without objection and with no further business to discuss, the meeting adjourned at 9:01 P.M.

Dated this 7th day of December 2023

Submitted by: \_Kerrie Kauzlarich

 Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*