SUNBURST FARMS IRRIGATION DISTRICT

Board of Director Meeting

16040 N. 43rd Avenue

Glendale, AZ 85306

# September 5, 2023

MEMBERS PRESENT: Victor Armendariz, President

Larry Hudson, Secretary

Loretta Price, Treasurer

EMPLOYEES PRESENT: Cari Crew

OTHERS PRESENT: Debra Lynn Lawrence, Kay Lorenzen, Robert Myers

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on September 5, 2023. The meeting was called to order by President Victor Armendariz at 7:04 P.M.

1. **CALL TO PUBLIC:**  Rob Myers had concerns about the static water level, and Kay Lorenzen spoke about the hearing regarding the property on Greenway on Thursday, and concerns that CC&Rs aren’t being sent to title companies for new buyers.
2. **SUMMARY OF CURRENT EVENTS:** Larry noted that there will be an Election Meeting on Monday, September 11, at 6:00 pm.
3. **APPROVAL OF MINUTES:** Regular Meeting August 1, 2023

Emergency Meeting August 16, 2023

***MOTION*** ***President Victor Armendariz made a motion to approve the Regular meeting August 1, 2023, minutes & the Emergency Meeting August 16, 2023, minutes. Secretary Larry Hudson seconded the motion. Motion carries.***

1. **REPORTS**
   1. **Financial Report**

**1. Approval of financial report** - Cathy Hacker presented the July 2023 financials.

***MOTION*** ***President Victor Armendariz made a motion to approve the July 2023 financials. President Victor Secretary Larry Hudson seconded the motion. Motion carries.***

**MANAGER’S REPORT *Cari Crew***

* 1. **CUSTODIAN OF RECORDS –** None

1. **OLD BUSINESS**: ***NONE***
2. **NEW BUSINESS: Discuss and possible action on:** 
   1. **Ratify purchase of 777 for the 43rd Ave wellsite in the amount of $2,039.37 from 8/16 meeting** –

***MOTION*** ***Secretary Larry Hudson made a motion to ratify the purchase of the 777 for $2,039.37. Treasurer Loretta Price seconded the motion. Motion carries.***

**B. Rebuilding or replacing 43rd Ave well motor –** The board reviewed quotes for new or rebuilding.

***MOTION*** ***President Victor Armendariz made a motion to go with Precision and purchase the GE 400 hp motor with a 3-year warranty at a cost not to exceed $37,000.00 and to be capitalized. Secretary Larry Hudson seconded the motion. Motion carries.***

**C. Payroll procedures (moved up to item A) –** There was discussion regarding the nighttime rate differential and the anniversary dates for employees. There was a review of payroll procedures.

***NO ACTION TAKEN***

**D. Procedures for contacting attorney –** Larry wants contacting the attorney to be a board decision.

***NO ACTION TAKEN***

1. **ADJOURNMENT:** Without objection and with no further business to discuss, the meeting was adjourned at 8:47 P.M.

Dated this 7th day of September 2023

Submitted by: \_Kerrie Kauzlarich

Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2023 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*