SUNBURST FARMS IRRIGATION DISTRICT

 Board of Directors Meeting 16040 N. 43rd Avenue

Glendale, AZ 85306

# March 5, 2024

MEMBERS PRESENT: Larry Hudson, President

 Victor Armendariz, Secretary

 Rob Myers, Treasurer

EMPLOYEES PRESENT: Cari Crew, Kerrie Kauzlarich

OTHERS PRESENT: See attached Sign in Sheet

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on March 5, 2024. The meeting was called to order by President Larry Hudson at 7:00 P.M.

1. **CALL TO PUBLIC:** Kay Lorenzen noted that Walt Michels’ funeral is 3/14 @ 10am at the church across from Top Shelf with a luncheon at 11am, and spoke about the idea of in memory of homeowners on standpipes. Ryan Alkema spoke about flooding on his property on 2/28 and submitted information for the board to review.
2. **SUMMARY OF CURRENT EVENTS:** Rob noted that he’s signed up at the bank now for check signing, and Larry noted the passing of Walt Michels and Gene Perri, and they will be dearly missed.
3. **APPROVAL OF MINUTES:** Regular Meeting February 6, 2024

 Special Meeting February 12, 2024

***MOTION*** ***Secretary Victor Armendariz made a motion to approve the February 6, 2024, regular minutes and the February 12, 2024, special meeting minutes . Treasurer Rob Myers seconded the motion. Motion carries.***

1. **REPORTS**

* 1. **Financial Report**

 **1. Approval of financial report** Cathy Hacker presented the January 2024 financials.

 ***MOTION*** ***Secretary Victor Armendariz made a motion to approve the January 2024 financial report. Treasurer Rob Myers seconded the motion. Motion carries.***

* 1. **MANAGER’S REPORT -** Cari Crew
	2. **CUSTODIAN OF RECORDS - No Requests**
1. **OLD BUSINESS**: Discuss and possible action on:
	1. **Camera results for 43rd Ave, mainline –**

 ***NO ACTION***

 **B. Marketplace insurance options and health reimbursement account –**

***NO ACTION***

 **C. Purchasing a push camera -**

***MOTION***          ***President Larry Hudson made a motion to table this item.***

 ***Secretary Victor Armendariz seconded the motion. Motion carries***

**D. Making a calendar of important dates and deadlines-**

***MOTION*** ***President Larry Hudson made a motion that Old Business Item D making a calendar gets moved to the report section of the agenda. Treasurer Rob Myers seconded the motion. Motion carries.***

 **E. Collection on past due accounts-**

 ***NO ACTION***

1. **NEW BUSINESS: Discuss and possible action on:**

**A. Camera results for Line 11-**

 ***NO ACTION***

**B. Employee vacation time –**

***MOTION*** ***President Larry Hudson made a motion that vacation time is awarded 1 year after start date. Vacation time does not accumulate and must be taken in the year that it is awarded. Treasurer Rob Myers seconded the motion.***

**C. Account balance and access to property Lot #593-**

***MOTION***          ***President Larry Hudson made a motion to table this item.***

 ***Treasurer Rob Myers seconded the motion. Motion carries***

**D. Standpipes at 47th and 43rd Ave –**

***MOTION*** ***President Larry Hudson made a motion to table 43rd Ave standpipe. Secretary Victor Armendariz seconded the motion. Motion carries***

 ***NO ACTION on 47th Ave standpipe***

**E. Contacting the insurance regarding accident at 43rd Ave and Greenway standpipe –**

***MOTION***          ***President Larry Hudson made a motion to table this item.***

 ***Secretary Victor Armendariz seconded the motion. Motion carries***

**8. ADJOURNMENT:** Without objection and with no further business to discuss, the meeting was adjourned at 8:45 P.M.

Dated this 7th day of March 2024

Submitted by: \_Kerrie Kauzlarich\_\_\_

 Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*