SUNBURST FARMS IRRIGATION DISTRICT

Board of Directors Meeting 16040 N. 43rd Avenue

Glendale, AZ 85306

# January 2, 2024

MEMBERS PRESENT: Victor Armendariz, President

Larry Hudson, Secretary

Rob Myers, Member

EMPLOYEES PRESENT: Cari Crew, Kerrie Kauzlarich

OTHERS PRESENT: See attached Sign in Sheet

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on January 2, 2024. The meeting was called to order by President Victor Armendariz at 7:02 P.M.

1. **CALL TO THE PUBLIC:** None.
2. **SUMMARY OF CURRENT EVENTS:** None.
3. **OATH OF OFFICE FOR ROBERT MYERS FOR BOARD POSITION**.
4. **ELECTION OF OFFICERS FOR CALENDAR YEAR 2022**

***MOTION***     ***Member Rob Myers made a motion to appoint Larry Hudson as President.***

***Member Victor Armendariz seconded the motion. Motion carries.***

***MOTION Member Victor Armendariz made a motion that he becomes Secretary and Rob Myers becomes Treasurer. President Larry Hudson seconded the motion. Motion carries.***

1. **APPROVAL OF MINUTES:** Regular Meeting December 5, 2023

***MOTION*** ***Secretary Victor Armendariz made a motion to approve the December 5, 2023, minutes. President Larry Hudson seconded the motion. Motion carries.***

1. **REPORTS**

* 1. **Financial Report**

**1. Approval of financial report** Cathy Hacker presented the November 2023 financials.

***MOTION*** ***Secretary Victor Armendariz made a motion to approve the November 2023 financial report. Treasurer Rob Myers seconded the motion. Motion carries.***

* 1. **MANAGER’S REPORT**

* 1. **CUSTODIAN OF RECORDS - No Requests**

1. **OLD BUSINESS**: Discuss and possible action on:

**A. 2022-2023 Review/audit with Accountant Cathy Hacker –** Discussed during Financials with Cathy Hacker.

***MOTION***  ***Secretary Victor Armendariz made a motion to move up in order with financials.***

***President Larry Hudson seconded the motion. Motion carries.***

***MOTION*** ***President Larry Hudson made a motion to accept the 2022-2023 review/audit with the 4 journal entries - #1 for $22,203.99 #2 for $439.50 #3 for $310.73 #4 for $11,777.01 as of June 30, 2023. Secretary Victor Armendariz seconded the motion. Motion carries.***

1. **NEW BUSINESS: Discuss and possible action on:**

**A. Reimbursement of Cari Crew’s health insurance –** Discussed during Financials with Cathy Hacker.

***MOTION***  ***Secretary Victor Armendariz made a motion to move up in order with financials.***

***President Larry Hudson seconded the motion. Motion carries.***

***MOTION***          ***Secretary Victor Armendariz made a motion to table this item.***

***President Larry Hudson seconded the motion. Motion carries***

**B. Capitalize new 2023 Toyota irrigation truck in the amount of $31,785.93 -**

***MOTION*** ***Secretary Victor Armendariz made a motion to capitalize the 2023 Toyota Tundra irrigation truck in the amount of $31,785.93 with starting service date of 12/21/2023 and remove prior irrigation truck as of 11/7/23. President Larry Hudson seconded the motion. Motion carries.***

**C. Camera results for Line 11 and 43rd Ave mainline -**

***MOTION Secretary Victor Armendariz made a motion to hire AIMS to camera Line 11.***

***President Larry Hudson seconded the motion, Motion carries.***

***MOTION*** ***Secretary Victor Armendariz made a motion to table the 43rd Ave mainline.***

***President Larry Hudson seconded the motion. Motion carries.***

1. **ADJOURNMENT:** Without objection and with no further business to discuss, meeting adjourned at 8:33 P.M.

Dated this 4th day of January 2024

Submitted by: \_Kerrie Kauzlarich\_\_\_

Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*