SUNBURST FARMS IRRIGATION DISTRICT

Board of Director Meeting

16040 N. 43rd Avenue

Glendale, AZ 85306

# June 7, 2022

MEMBERS PRESENT: Larry Hudson, Secretary

 Cari Crew, Treasurer

 ABSENT: Victor Armendariz, President

EMPLOYEES PRESENT: Tim DeHart, Kerrie Kauzlarich, Steve Gilpin

OTHERS PRESENT: Several homeowners present

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on June 7, 2022. The meeting was called to order by Secretary Larry Hudson at 7:02 P.M.

1. **CALL TO THE PUBLIC:** None

1. **SUMMARY OF CURRENT EVENTS:** Cari spoke of the sudden passing of former board member, Renee Breeden and how much she has done for the district on several different committees over the years. Larry mentioned the budget committee has met and they will have one more meeting. Then they will be ready to submit the budget to the board.
2. **APPROVAL OF MINUTES:** Regular Meeting May 3, 2022

***MOTION***  ***Treasurer Cari Crew made a motion to approve the Regular meeting May 3, 2022, minutes. Secretary Larry Hudson seconded the motion. Motion carries unanimously.***

1. **REPORTS**
	1. **Financial Report**

 **1. Approval of financial report** - Cathy Hacker presented the April 2022 financials.

 ***MOTION***  ***Treasurer Cari Crew made a motion to approve the April 2022 financials. Secretary Larry Hudson seconded the motion. Motion carries unanimously.***

**MANAGER’S REPORT *Tim DeHart*  May *2022***

The crew got 5 repairs done last month. We finally got the new irrigation truck. We are losing Steve who is our longest employee. I’m hoping he will change his mind and stay. The new irrigators have had a few problems. We are hoping to get everything corrected. Thanks to Debra Lynn Lawrence for the deli platers.

* 1. **CUSTODIAN OF RECORDS -** N/A
1. **OLD BUSINESS**: **Discuss and possible action on:**

**A. Collection Accounts and Others in Arrears –** Not sure if Victor has heard back from The Brown Law Group. Larry thinks we need to find a different collection attorney.

***MOTION*** ***Secretary Larry Hudson made a motion to Table this item. Treasurer Cari Crew seconded the motion. Motion carries.***

1. **Irrigation Procedures Desk Manual –** Bob Bustoz said they are close to finishing; it will be after the budget is done.

***MOTION***          ***Secretary Larry Hudson made a motion to table this item. Treasurer Cari Crew***

 ***seconded the motion. Motion carries.***

1. **Repair or sell 2016 Chevy 1500 Irrigation truck –** Larry will investigate what the procedure is for selling it.

***MOTION***  ***Treasurer Cari Crew made a motion to table this item. Secretary Larry Hudson seconded the motion.***

1. **Capitalize Line 12 –** The line is still being monitored, we will know by tomorrow morning.

***MOTION***  ***Treasurer Cari Crew made a motion to table until the special meeting with the budget. Secretary Larry Hudson seconded the motion. Motion carries unanimously.***

1. **Suppling uniform shirts for irrigation employees –** Victor was the one looking into this, and he wasn’t at the meeting.

 ***MOTION***          ***Secretary Larry Hudson made a motion to table this item. Treasurer Cari Crew***

 ***seconded the motion. Motion carries.***

1. **NEW BUSINESS: Discuss and possible action on:**

**A. Capitalize new Irrigation Truck for $28,595.29 purchased 5/25/2022**

***MOTION***  T***reasurer Cari Crew made a motion to approve the capitalization of the new irrigation truck in the amount of $28,595.29. Secretary Larry Hudson seconded the motion. Motion carries.***

**B. Write off $500 Wilson Law Firm Fee –**Larry contacted Wilson Law Firm and they confirmed we don’t have any outstanding balances due with them.

***MOTION Secretary Larry Hudson made a motion to have Cathy Hacker write it off our books. Treasurer Cari Crew seconded the motion. Motion carries.***

1. **ADJOURNMENT:** Without objection and with no further business to discuss, meeting adjourned at 7:43 P.M.

Dated this 9th day of June 2022

Submitted by: \_Kerrie Kauzlarich

 Administrative Assistant

Minutes accepted on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2022 by Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\*Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*