

SUNBURST FARMS IRRIGATION DISTRICT
Board of Director Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

May 3, 2022

MEMBERS PRESENT: Victor Armendariz, President
Cari Crew, Treasurer
Larry Hudson, Secretary

EMPLOYEES PRESENT: Tim DeHart, Kerrie Kauzlarich

OTHERS PRESENT: Several homeowners present

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on May 3, 2022. The meeting was called to order by President Victor Armendariz at 7:03 P.M.
2. **CALL TO THE PUBLIC:** None
3. **SUMMARY OF CURRENT EVENTS:** All items discussed during the Summary are on the Agenda and are noted below.
4. **APPROVAL OF MINUTES:**

Regular Meeting March 1, 2022
Regular Meeting April 5, 2022

MOTION

President Victor Armendariz made a motion to approve the Regular meeting March 1, 2022, minutes as amended. Secretary Larry Hudson seconded the motion. Treasurer Cari Crew voted no. Motion carries.

MOTION

President Victor Armendariz made a motion to approve the Regular meeting April 5, 2022, minutes. Secretary Larry Hudson seconded the motion. Motion carries unanimously.

5. REPORTS

A. Financial Report

1. **Approval of financial report** - Cathy Hacker presented the February & March 2022 financials.

MOTION

Secretary Larry Hudson made a motion to approve the February & March 2022 financials. Treasurer Cari Crew seconded the motion. Motion carries unanimously.

MANAGER'S REPORT *Tim DeHart* April 2022

The crew got 5 repairs done last month. We had a main line leak on Line 4, so we had to stay on the three-week schedule one week longer. We still had a few problems on Line 12 and Premier is coming out to do repairs. I would like to thank all the people for their encouraging phone calls and emails when we had to pause irrigation for 11 hours due to 2 employees quitting with no warning. And I would like to thank Daxen & Bianca Brems, and Dawn Deford for the treats that week. We have two new employees, Larry, and Andrew.

B. CUSTODIAN OF RECORDS - N/A

6. OLD BUSINESS: Discuss and possible action on:

A. **Collection Accounts and Others in Arrears** – Victor may want to contact someone else; he's still waiting to hear back from The Brown Law Group. Nothing to report.

MOTION *Secretary Larry Hudson made a motion to Table this item. President Victor Armendariz seconded the motion. Motion carries.*

B. **Irrigation Procedures Desk Manual** – Renee Breeden stated some members have been on vacation. Nothing to update.

MOTION *Secretary Larry Hudson made a motion to table this item. President Victor Armendariz seconded the motion. Motion carries.*

C. **Repair or sell 2016 Chevy 1500 Irrigation truck** – The new truck should be here by the end of this month. They are holding on to the old one until we get the new one.

MOTION *President Victor Armendariz made a motion to table this item. Secretary Larry Hudson seconded the motion.*

D. **Appointing a Budget Committee** – Homeowner Bob Bustoz and our accountant Cathy Hacker said they would co-chair the committee. Homeowners Ron & Sandy Cate volunteered to join the committee. There is a meeting scheduled for June 4, 2022.

MOTION *President Victor Armendariz made a motion to appoint Bob Bustoz & Cathy Hacker as co-chairs and Ron & Sandy Cate to the committee. Secretary Larry Hudson seconded the motion. Motion carries unanimously.*

7. NEW BUSINESS: Discuss and possible action on:

A. **Capitalize Line 12** – Premier Irrigation is still working on a few issues; they haven't been paid in full yet.

MOTION *President Victor Armendariz made a motion to table this item. Secretary Larry Hudson seconded the motion. Motion carries.*

B. Suppling uniform shirts for irrigation employees – There was discussion on maybe having vests instead of shirts. Cathy Hacker has a client that can make vests or shirts for us if we are interested.

MOTION *President Victor Armendariz made a motion to table this item. Secretary Larry Hudson seconded the motion. Motion carries.*

8. ADJOURNMENT: Without objection and with no further business to discuss, meeting adjourned at 7:54 P.M.

Dated this 5th day of May 2022

Submitted by: Kerrie Kauzlarich
Administrative Assistant

Minutes accepted on: _____, 2022 by Secretary _____ *Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office