

SUNBURST FARMS IRRIGATION DISTRICT  
Board of Director Meeting  
16040 N. 43<sup>rd</sup> Avenue  
Glendale, AZ 85306

**April 5, 2022**

MEMBERS PRESENT: Victor Armendariz, President  
Cari Crew, Treasurer  
Larry Hudson, Secretary

EMPLOYEES PRESENT: Tim DeHart, Steve Gilpin  
OTHERS PRESENT: Several homeowners present

- 1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on April 5, 2022. The meeting was called to order by President Victor Armendariz at 7:02 P.M.
- 2. **CALL TO THE PUBLIC:** None
- 3. **SUMMARY OF CURRENT EVENTS:** All items discussed during the Summary are on the Agenda and are noted below.
- 4. **APPROVAL OF MINUTES:** Regular Meeting March 1, 2022  
Special Meeting February 24, 2022

**MOTION** Secretary Larry Hudson made a motion to table the Regular meeting March 1, 2022, minutes. President Victor Armendariz seconded the motion. Motion carries.

**MOTION** President Victor Armendariz made a motion to approve the Special meeting February 24, 2022, minutes. Secretary Larry Hudson seconded the motion. Motion carries.

**5. REPORTS**

**A. Financial Report**

- 1. **Approval of financial report** *Tabled* - Cathy Hacker wasn't in attendance for the February 2022 financials.

**MANAGER'S REPORT** *March 2022*

Tim DeHart reported "The crew got 8 repairs done last month, a couple crossovers and one on main line. We had a few problems with the first irrigation on the new section of line 12. Premier came back out and made repairs. We will be

watching this week’s irrigation cycle to see if everything is ok. Due to the warmer weather we will be back to a 2 week schedule next irrigation cycle.

**B. CUSTODIAN OF RECORDS - N/A**

**6. OLD BUSINESS: Discuss and possible action on:**

**A. Collection Accounts and Others in Arrears** – Victor is waiting to hear back from The Brown Law Group. Nothing to report.

**MOTION**      *Secretary Larry Hudson made a motion to Table this item. President Victor Armendariz seconded the motion. Motion carries.*

**B. Irrigation Procedures Desk Manual** – Renee Breeden stated they were meeting later this week and probably need 2 more meetings.

**MOTION**      *Secretary Larry Hudson made a motion to table this item. President Victor Armendariz seconded the motion. Motion carries.*

**C. Replace Administrative Assistant position** – The board hired someone and they worked one afternoon and then they didn’t hear from them. They offered it to the next person but they already accepted another position. Kerrie interviewed and said she would take it for \$22.00 per hour.

**MOTION**      *President Victor Armendariz made a motion to hire Kerrie at \$22.00 per hour. Secretary Larry Hudson seconded the motion. Treasurer Cari Crew voted no. Motions carries.*

**7. NEW BUSINESS: Discuss and possible action on:**

**A. Capitalize Line 18**

**MOTION**      *Secretary Larry Hudson made a motion to capitalize the liner for 11,060 feet at the far west end of Line 18 dated 2/21/22 in the amount of \$123,530.00 for 30 years. President Victor Armendariz seconded the motion. Motion carries*

**B. Appointing a Budget Committee** – Peggy Schwend has resigned. Victor asked Colby & Powell, and Hacker Accounting if they could do it. We may need a special meeting to appoint a committee.

**MOTION**      *President Victor Armendariz made a motion to table this item. Secretary Larry Hudson seconded the motion. Motion carries.*

C. **Repair or sell 2016 Chevy 1500 Irrigation truck** – The transmission needs to be rebuilt, and we have a quote for \$37,500. Larry can sell it at his auction and he would wave his commission. A new truck wouldn't be available till May.

**MOTION**     *President Victor Armendariz made a motion to table this till the next regular meeting. Secretary Larry Hudson seconded the motion. Motion carries.*

**8. ADJOURNMENT:** Without objection and with no further business to discuss, meeting adjourned at 7:56 P.M.

Dated this   11<sup>th</sup>   day of   April   2022

Submitted by:   Kerrie Kauzlarich    
Administrative Assistant

Minutes accepted on: \_\_\_\_\_, 2022 by Secretary \_\_\_\_\_ \*Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office

DRAFT