

SUNBURST FARMS IRRIGATION DISTRICT
Board of Director Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

February 1, 2022

MEMBERS PRESENT: Victor Armendariz, President
Cari Crew, Treasurer
Larry Hudson, Secretary

EMPLOYEES PRESENT: Tim DeHart , Stacey Dunn

OTHERS PRESENT: Victor Armendariz via Zoom, Several homeowners present, others present via Zoom

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on February 1, 2022. The meeting was called to order by President Victor Armendariz at 7:00 P.M.

2. CALL TO THE PUBLIC: None

3. SUMMARY OF CURRENT EVENTS: All items discussed during the Summary are on the Agenda and are noted below.

4. APPROVAL OF MINUTES: Regular Meeting January 4, 2022

MOTION *Treasurer Cari Crew made a motion to approve the January 4, 2022 minutes. Secretary Larry Hudson seconded the motion. Motion carries.*

5. REPORTS

A. Financial Report

1. Approval of financial report Cathy Hacker presented the December 2021 financials.

MOTION *Secretary Larry Hudson made a motion to approve the December 2021 financial report. Treasurer Cari Crew seconded the motion. Motion carries.*

MOTION *Secretary Larry Hudson made a motion to go to New Business, B and C to confer with Cathy Hacker. Treasurer Cari Crew seconded the motion. Motion carries.*

B. MANAGER'S REPORT *January 2022*

Tim DeHart reported "The crew did 9 repairs including 3 major repairs and 1 yearly maintenance service. Line 18 was finally relined from lot 715 to lot 722. Line 12 is scheduled to be replaced starting February 28 from lot 440 to 437 on the west side of the bridle path. And from lot 445 to 448 on the east side of the path. We hired 2 employees Tahj and Bryan. I would like to thank Eric Muse for helping me out with my computer, and the cameras."

C. CUSTODIAN OF RECORDS - Monthly Financial Reports are now being posted on the SBFID Website

6. OLD BUSINESS: Discuss and possible action on:

A. Collection Accounts and Others in Arrears – A/R Summary was presented listing accounts with liens and there outstanding balances as well as other past due accounts to follow up with for payment. Also provided was the collection contract from The Brown Law Group that needs to be signed by the President and Secretary.

MOTION *Secretary Larry Hudson made a motion to Table this item. Treasurer Cari Crew seconded the motion. Motion carries.*

B. Irrigation Procedures Desk Manual

MOTION *Secretary Larry Hudson made a motion to Table this item. Treasurer Cari Crew seconded the motion. Motion carries.*

C. Homeowners Paying Double for Water – Eight homeowners currently pay double water rate.

MOTION *Treasurer Cari Crew made a motion to table this item. Secretary Larry Hudson seconded the motion. President Victor Armendariz voted no. Motions carries.*

7. NEW BUSINESS: Discuss and possible action on:

A. Re-establish Committee for Irrigation Procedures Desk Manual

MOTION *President Victor Armendariz made a motion to re-establish Bob Bustos as Chair and Renee Breeden and Kay Lorenzen as members of the committee to review the Irrigation Procedures Desk Manual. Secretary Larry Hudson seconded the motion. Motions carries.*

B. Resolution to Change Depreciable Asset Duration Period

MOTION *Secretary Larry Hudson made a motion to depreciate assets from 15 years to 30 years on pipes and liners and 5 years depreciation for pumps and motors. Secretary Cari Crew seconded the motion. Motion carries.*

C. Write Off Remaining Pipe Inventory from Capital Asset

MOTION *President Victor Armendariz made a motion to write off \$12,401.15 in inventory. Secretary Larry Hudson seconded the motion. Motion carries.*

D. Rescind Motion from July 13, 2021 Special Meeting to Replace/Repair Line 18 Lot 715 for \$6,695.74

MOTION *President Victor Armendariz made a motion to rescind the July 13, 2021 motion to repair Lot 715- line 18 for \$6655.74. Secretary Larry Hudson seconded the motion. Treasurer Cari Crew voted no. Motion carries.*

E. Purchase a New Vehicle to Replace the 2016 Chevrolet Truck

MOTION *Secretary Larry Hudson made a motion to spend up to and not to exceed \$30,000 for a new irrigation truck. President Victor Armendariz seconded the motion. Treasurer Cari Crew voted no. Motion carries.*

F. Raises for Existing Field Employees

MOTION *President Victor Armendariz made a motion to give Zack Wilson \$16.50 per hour and give Steve Gilpin \$18.75 per hour. Secretary Larry Hudson seconded the motion. Secretary Cari Crew voted no. Motion carries.*

8. **ADJOURNMENT:** Without objection and with no further business to discuss, meeting adjourned at 8:37 P.M.

Dated this 7th day of February, 2022

Submitted by: Stacey Dunn
Administrative Assistant

Minutes accepted on: _____, 2022 by Secretary _____ *Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office