

## SUNBURST FARMS IRRIGATION DISTRICT

Board of Directors  
 Meeting 16040 N. 43<sup>rd</sup>  
 Avenue  
 Glendale, AZ 85306

**January 4, 2022**

MEMBERS PRESENT: Victor Armendariz, President  
 Cari Crew, Treasurer  
 Larry Hudson, Secretary

EMPLOYEES PRESENT: Tim DeHart , Stacey Dunn

OTHERS PRESENT: Several homeowners present, others present via Zoom

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on January 4, 2022. The meeting was called to order by President Larry Hudson at 7:02 P.M.
2. **CALL TO THE PUBLIC:** Ken Rice wanted to know why there was irrigation the week of Christmas. Renee Breeden comments about Sunburst Farms Homeowners Association using conference room. To be discussed with 8C.
3. **SUMMARY OF CURRENT EVENTS:** All items discussed during the Summary are on the Agenda and are noted below.
4. **ELECTION OF OFFICERS FOR CALENDAR YEAR 2022**

**MOTION** *President Larry Hudson made a motion that Victor Armendariz become President. Treasurer Victor Armendariz seconded the motion. Cari Crew abstained. Motion carries.*

**MOTION** *President Victor Armendariz made a motion that Larry Hudson become Secretary. President Larry Hudson seconded the motion. Cari Crew abstained. Motion carries.*

**MOTION** *President Victor Armendariz made a motion that Cari Crew become Treasurer. Secretary Larry Hudson seconded the motion. Cari Crew abstained. Motion carries.*

5. **APPROVAL OF MINUTES:** Regular Meeting October 5th, 2021 and December 7, 2021

**MOTION** *Secretary Larry Hudson made a motion to take out part of the first and last sentences in the Managers Report from October 5, 2021 and accept the minutes as amended. President Victor Armendariz seconded the motion. Treasurer Cari Crew voted no. Motion carries.*

**MOTION** *Secretary Larry Hudson made a motion to approve the December 7, 2021 minutes. Treasurer Cari Crew seconded the motion. Motion carries.*

## 6. REPORTS

### A. Financial Report

1. **Approval of financial report** Cathy Hacker presented the November 2021 financials.

**MOTION** *Secretary Larry Hudson made a motion to approve the November 2021 financial report. Treasurer Cari Crew seconded the motion. Motion carries.*

### B. MANAGER'S REPORT December 2021

Tim DeHart reported "The crew got 7 repairs done, plus 1 crossover and 7 yearly maintenance repairs done and changed the oil drum on 39<sup>th</sup> Ave pump. SAK is coming back out the 13 of this month to reline line 18. The crew dug up the last 12' of line 18 by 43<sup>rd</sup> Ave stand pipe and replaced the 12" pipe with 15" pipe so the liner could be installed. I would like to think Walt, Kay, Debra Lynn, and the Brem's for the Treats. Thanks to Peggy for the gift card's, and the Lindahl's for lunch, and the Aanenson's and the Malley's for the card's."

### C. CUSTODIAN OF RECORDS - No Requests

## 7. OLD BUSINESS: Discuss and possible action on:

- A. **Collection Accounts and Others in Arrears** – A/R Summary was presented listing accounts with liens and there outstanding balances as well as other past due accounts to follow up with for payment. Also provided was the collection contract from The Brown Law Group that needs to be signed by the President and Secretary.

**MOTION** *Treasurer Cari Crew made a motion to amend that only 6 accounts go to collections, leaving account #19108 in-house. Secretary Larry Hudson seconded the motion. Motion carries.*

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- B. **Alarm System and Camera System for 43<sup>rd</sup> Ave facility and yard** – EJ Muse informed the Board of the present camera system capability that could possibly meet SBFID needs. We'll only need to get remote access.

**NO ACTION**

- C. **Irrigation process and procedures manual -**

**MOTION** *President Victor Armendariz made a motion to table this item. Secretary Larry Hudson seconded the motion. Motion carries.*

- D. **Line 12 – Quotes to Repair/Replace** – Need to get 2 rebids

**MOTION** *President Victor Armendariz made a motion to table this item until new bids with correct valve size are obtained. Secretary Larry Hudson seconded the motion. Motion carries.*

**8. NEW BUSINESS: Discuss and possible action on:**

**A. Homeowners paying double for water** – Eight homeowners currently pay double water rate

**MOTION**      *President Victor Armendariz made a motion to table this item  
Secretary Larry Hudson seconded the motion. Motion carries.*

**B. District Policy and Procedure for notifying Board Members of activities** - All Board members are to be informed of District business by the Irrigation Manager.

**NO ACTION**

**C. Sunburst Farms Co-Op using Conference room for their meeting -**

**MOTION**      *President Victor Armendariz made motion to table until the District's  
Insurance agent and attorney can be consulted. Secretary Larry Hudson seconded  
the motion, Motion carries.*

**D. Process for notifications and doing charges for Bridle Path Clean up**

**NO ACTION**

**E. Procedure for Locking Bridle paths during rain**

**NO ACTION**

**F. 2022 Holiday Irrigation Schedule**

**NO ACTION**

**9. ADJOURNMENT:** Without objection and with no further business to discuss, meeting adjourned at 9:25 P.M.

Dated this   11   day of   January,   2022

Submitted by:   Stacey Dunn    
Administrative Assistant

Minutes accepted on: \_\_\_\_\_, 2022 by Secretary \_\_\_\_\_ \*Note: All  
attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District  
Office