

SUNBURST FARMS IRRIGATION DISTRICT

Board of Directors Meeting

16040 N. 43rd Avenue

Glendale, AZ 85306

September 7, 2021

MEMBERS PRESENT: Larry Hudson, President
Victor Armendariz, Treasurer
Cari Crew, Secretary

EMPLOYEES PRESENT: Tim DeHart , Stacey Dunn

OTHERS PRESENT: Several homeowners present

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on September 7, 2021. The meeting was called to order by President Larry Hudson at 7:02 P.M.

2. CALL TO THE PUBLIC : N/A

3. SUMMARY OF CURRENT EVENTS: There were a few items noted: 1) 39th Ave warrantied motor to be replaced Friday Sept. 10th, 2) Applying for Zoom account and purchasing equipment to stream monthly meeting is in-process, 3) Annual interest rate change question being reviewed, 4) there was a Special Session on August 30 where the lining of Line 18 was approved so budgeted replacement plans for Lines 7, 8, and 11 will change.

4. APPROVAL OF MINUTES: Regular Meeting August 3, 2021

MOTION *Treasurer Victor Armendariz made a motion to approve the August 3, 2021 minutes as written. President Larry Hudson seconded the motion. Motion carries.*

5. REPORTS

A. Financial Report

1. Approval of financial report Cathy Hacker presented the July 2021 reports.

MOTION *Secretary Cari Crew made a motion to approve the report, pending audit. Treasurer Victor Armendariz seconded. Motion carries.*

B. MANAGER'S REPORT July 2021

Tim DeHart announced the first run through of New Scheduling program will be this week. He discussed repairs on line 12 and 18, as well as leaks on line 1, 7, and 8. Also, discussed cross-over issues on line 8 and 16. It was noted the Board still needs a spreadsheet of completed and needed line repairs by line in order to make informed capital expenditure decisions on line replacements. The Board is also interested in knowing why "idle" time is sometimes longer than 15 minutes and need to find out why on a daily basis.

C. CUSTODIAN OF RECORDS - Treasurer Victor Armendariz reported an email request by Randy Videne is being addressed.

MOTION *Treasurer Victor Armendariz made a motion to move 6. Old Business A & B to discuss after Executive Session. Secretary Cari Crew seconded. Motion carries.*

MOTION *Treasurer Victor Armendariz made a motion to adjourn to Executive Session. Secretary Cari Crew seconded. Motion carries.*

Meeting adjourned at 7:39 pm.

Meeting reconvened at 8:37 pm.

6. OLD BUSINESS: Discuss and possible action on:

A. Collection accounts with new Attorney

MOTION *President Larry Hudson made a motion to table this item. Secretary Cari Crew seconded. Motion carries.*

B. Appointing a legal liaison

MOTION *Treasurer Victor Armendariz made a motion to nominate himself as legal liaison for the Board. Secretary Cari Crew restated the motion to nominate herself. President Larry Hudson seconded the original motion. Motion carries with Secretary Cari Crew voting No. Motion carries.*

7. NEW BUSINESS: Discuss and possible action on:

A. Amending notice with Clerk of Board of Supervisors for posting agendas and notices

MOTION *Secretary Cari Crew made a motion to table this item until a bulletin board is established outside the 43rd Avenue office gate. President Larry Hudson seconded. Motion carries.*

B. Audit bids

MOTION *Secretary Cari Crew made a motion to approve the bid from Colby and Powell to conduct the 10 year audit as required by statute. Treasurer Victor Armendariz seconded. Motion carries.*

C. Election procedures and forms

MOTION *Secretary Cari Crew made a motion to approve the Updated Election Procedures Manual and the Updated Early Ballot Request Procedures for the Office. Treasurer Victor Armendariz seconded. Motion carries.*

D. Cancellation letter for Waste Management

MOTION *Treasurer Victor Armendariz made a motion to send a certified letter to Waste Management to cancel the current contract and switch to Park and Sons, saving the District almost \$200 per month. Secretary Cari Crew seconded. Motion carries.*

E. Collection letter from JNR – no action was taken.

8. ADJOURNMENT: Without objection and with no further business to discuss, meeting adjourned at 9:19 P.M.

Dated this 8th day of September 2021

Submitted by: Stacey Dunn
Office Assistant

Minutes accepted on: _____, 2021 by Secretary _____ ***Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*