

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

June 1, 2021

MEMBERS PRESENT: Larry Hudson, President
Victor Armendariz, Treasurer
Cari Crew, Secretary

EMPLOYEES PRESENT: Richard Mitten, Kerrie Kauzlarich, Tim DeHart

OTHERS PRESENT: Renee Breeden, Renee Breeden, Walt Michels, Peggy Schwend, Kay Lorenzen, Karen Mills, Lou Ann DeHart

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on June 1, 2021. The meeting was called to order by President, Larry Hudson at 7:00 P.M.

2. **CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SESSION OF THE BOARD PURSUANT TO A.R.S SECTION 38-431.03.A.3. DISCUSS AND POSSIBLE ACTION ON EMPLOYEE RAISES, HOURS, BENEFITS, AND ISSUES WITH HOMEOWNERS STEALING WATER.**

MOTION *Secretary Cari Crew made a motion to go into Executive Session. Treasurer Victor Armendariz seconded the motion. Motion Passed.*

RECONVENE IN OPEN SESSION

Discuss and possible action on employee raises, hours, benefits, and issues with homeowners stealing water.

3. **CALL TO THE PUBLIC** - None

4. **SUMMARY OF CURRENT EVENTS:** - The board welcomed Tim DeHart as the new irrigation manager, and thanked Richard for training him.

5. **APPROVAL OF MINUTES:** Regular Meeting May 4, 2021.

MOTION *Secretary Cari Crew made a motion to approve the May 4, 2021 minutes. Treasurer Victor Armendariz seconded the motion. Motion Passed.*

6. REPORTS

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the April 2021 reports. **APPROVED**

B. MANAGER’S REPORT *May 2021 - Attached*

C. CUSTODIAN OF RECORDS - None.

7. OLD BUSINESS: A. Discuss and possible action on GPS procedures and information.

Nothing to report.

Tabled, keep on agenda as ongoing.

B. Discuss and possible action on Attorney General due dates/timeline.

Victor set up the harassment training class for Saturday, June 12 at 9:00am. All employees and board members must attend.

Tabled

C. Discuss and possible action on past due account #67202.

Larry noted that he was going to un-recuse himself so this matter could be resolved. Again there was much discussion from some homeowners in attendance. Victor spoke with daughter of account #67202 and she said she could pay \$14,000.00 with the balance brought to \$0.00, and wants the lien released. Victor made a motion to accept that offer. Cari didn’t want the lien to be released and there was more discussion. Victor made the motion again and Larry seconded it.

MOTION

Treasurer Victor Armendariz made a motion that we accept the \$14,000.00 payment, we will provide a lien release, forgiveness of the balance due of approximately \$2,300.00, and the monthly fee will be due July 1 for 2 parcels of property. President Larry Hudson seconded, motion carries. Secretary Cari Crew voted no.

D. Discuss and possible action on repairs on Lines 8 & 11 and crossover west of 49th Ave.

There was discussion on repairs needed for both lines. Richard was told to get estimates on the repairs since we are down an irrigator and Steve is now doing irrigation.

Tabled

E. Discuss and possible action on 2021-2022 budget.

Peggy stated that the next budget meeting is June 7, from 6-8pm. Cathy Hacker is working on the depreciation, and Victor is working on the health insurance and work comp.

Tabled until special meeting

8. NEW BUSINESS: A. Discuss and possible action on whether to capitalize the 43rd Ave pump repair.

We haven't received the invoice yet.

Tabled

B. Discuss and possible action on settling accounts with Wilson & Associates.

There are 2 outstanding accounts that Wilson has for us. They discussed paying the account in full and moving accounts to the new attorney.

MOTION

Treasurer Victor Armendariz made a motion that we pay Alan Wilson Law Firm \$4,594.50 to bring our account current. Secretary Cari Crew seconded, motion carries.

C. Discuss and possible action on collection accounts with new Attorney.

We sent account #41213 to attorney June 1st
Account #19108 is being paid by son, homeowner passed away.

Tabled

D. Discuss and possible action on appointing an Election Committee and determine mail-in ballots for November election.

Peggy stated that all mailed in ballots go to a PO Box, she recommended not to have mail-in ballots.

No Action on mail-in ballots

Cari Crew, Peggy Schwend, and Renee Breeden volunteered to be on the committee, with Cari as chairperson.

MOTION *President Larry Hudson made a motion to appoint Cari Crew as chairperson, and Peggy Schwend & Renee Breeden to the committee. Treasurer Victor Armendariz seconded, motion carries.*

E. Discuss and possible action on severance agreement and payout timeline.

The board doesn't have the final numbers for 3 months of salary and insurance.

Tabled until special meeting

9. ADJOURNMENT: Without objection, meeting adjourned at 9:04 P.M.

Dated this 3rd day of June 2021

Submitted by: *Kerrie Kauzlarich*
Office Assistant

Minutes accepted on: _____, 2021 by Secretary _____

***Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*