

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

MAY 4, 2021

MEMBERS PRESENT: Larry Hudson, President
Victor Armendariz, Treasurer
Cari Crew, Secretary

EMPLOYEES PRESENT: Richard Mitten, Kerrie Kauzlarich

OTHERS PRESENT: Peggy Schwend, Walt Michels, Kay Lorenzen, Karen Mills, Adam Spatz, Jeff Carlson

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on May 4, 2021. The meeting was called to order by President, Larry Hudson at 7:03 P.M.

2. CALL TO THE PUBLIC - None

3. SUMMARY OF CURRENT EVENTS: Victor noted that we've ran the employment ad 3 times and we aren't getting any bites. He thinks we need to up the starting pay, it's something to discuss with the Budget Committee

4. APPROVAL OF MINUTES: Regular Meeting April 4, 2021

MOTION *Treasurer Victor Armendariz made a motion to approve the April 4, 2021 minutes. Secretary Cari Crew seconded the motion. Motion carries.*

5. REPORTS

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the February & March 2021 reports. **APPROVED**

B. MANAGER'S REPORT *April 2021*

The office still has a lot of homeowners with no phone numbers on file. Please call the office with your updated numbers.

The district is still looking for a swing shift irrigator (2:00pm – 10:00 pm). If you know of anyone please have them contact the office at 602-938-8760. We need the help.

The crew got 5 repairs done in April. We tried to fix a leak on Line 11 from 41st Ave. to 43rd Ave. behind Port Au Prince & Country Gables. It looks like there is a line crack running east & west of the yard in the middle of the line at least two hundred feet.

There has been a lot of illegal dumping on 47th Ave. between Banff & Country Gables on the east side of the street. They are dumping bad dirt with lots of rocks, grass and black plastic mixed in. If you see anyone illegally dumping dirt please contact the irrigation office or the police. If you dumped some of the bad dirt please remove it.

We are now running irrigation every other week during the summer months. Weather permitting.

C. CUSTODIAN OF RECORDS - None

6. OLD BUSINESS: A. Discuss and possible action on GPS procedures and information.

The board noted that idle times are down, it was an average of 10 days a month and now it's down to 6 days.

Tabled, keep on agenda as ongoing.

B. Discuss and possible action on past due accounts.

MOTION *Treasurer Victor Armendariz made a motion to move New Business, Item B. Discuss and possible action on Past due account #67202 up in order. Secretary Cari Crew seconded the motion. Motion carries.*

Victor and Cari reviewed the proposal from the family of account #67202 with much discussion from members who attended. (Larry has recused himself due to personal reasons) Victor made a counter proposal but Cari wants to look into some of the fees on the account before making any decisions.

Tabled

The board reviewed 5 accounts. Accounts #19108, #41213 and #59312 have contacted Larry, one is making payments and we are looking into the other two. Accounts #27408 and #65201 will be turned over to the Attorney for legal action.

MOTION *Treasurer Victor Armendariz made a motion to send account #27408 and #65201 to our attorney for collection. President Larry Hudson seconded the motion. Motion carries*

C. Discuss and possible action on City of Peoria letter regarding well permit application.

No Action

D. Discuss and possible action on Attorney General due dates/timeline.

We received an extension on the May 4th deadline for completing training of Board members and employees until June 22nd.

Tabled

7. NEW BUSINESS:

A. Capitalize Line 8 replacement in the amount of \$68,810.63. Lots 171-180 & 201-210, 1,320 ft., from 47th to 49th Ave.

MOTION

Treasurer Victor Armendariz made a motion to capitalize Line 8 replacement in the amount of \$68,810.63. Lots 171-180 & 201-210, 1,320 ft., from the 47th Ave. standpipe to 49th Ave. standpipe for 30 years. Secretary Cari Crew seconded, motion carries.

B. Discuss and possible action on Past due account #67202.

Moved up in order.

C. Discuss and possible action on Appointing a Budget Committee.

Cari Crew volunteered to be on the Committee.

Larry appointed Peggy Schwend as chairperson, and Karen Mills; Sharon Roberts; Kay Lorenzen; Brian Kohlenberg, and Cari Crew to the Budget Committee.

D. Discuss and possible action on 2021-2022 Budget.

Chairperson, Peggy Schwend, handed out spreadsheets and paperwork to the board and employees to gather information needed for the budget.

Tabled

E. Discuss and possible action on 43rd Ave pump repair.

Richard received 2 quotes for repairing the pump bearings. They agreed to have Precision do the repair scheduled for May 13th.

MOTION

Treasurer Victor Armendariz made a motion to accept the Precision Electric quote for \$8,178.80. Secretary Cari Crew seconded. Motion carries.

F. Discuss and possible action on Repairs on Lines 8 & 11 and crossover west of 49th Ave.

Richard addressed the line crack, approximately two hundred feet long, in his Manager’s Report. The board told him to get bids for the repair and they would review them next month.

Tabled

8. ADJOURNMENT: Without objection, meeting adjourned at 8:55 P.M.

Dated this 6th day of May 2021

Submitted by: Kerrie Kauzlarich
Office Assistant

Minutes accepted on: _____, 2021 by Secretary _____

**Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*