

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

January 5, 2021

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer
Cari Crew, Secretary

EMPLOYEES PRESENT: Richard Mitten, Steve Gilpin
OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on January 5, 2021. The meeting was called to order by President, Victor Armendariz at 7:01 P.M.

2. CALL TO THE PUBLIC: NONE

3. SWEARING IN OF ONE BOARD MEMBER

Oath of Office: I, Cari Crew, do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona, that I will bear true faith and allegiance to the same and defend them against all enemies whatsoever, and that I will faithfully and impartially discharge the duties of the office of **Director, Sunburst Farms Irrigation District** according to the best of my ability, so help me God (or so I do affirm).

4. ELECTION OF OFFICERS FOR CALENDAR YEAR 2021:

MOTION *Secretary Cari Crew made a motion that Larry Hudson becomes President, Victor Armendariz becomes Treasurer, and Cari Crew as Secretary. Treasurer Victor Armendariz seconded and motion carries unanimously.*

5. SUMMARY OF CURRENT EVENTS: Larry thanked Cari for coming aboard, Victor for serving, and Renee for her 3 years of serving on the board. Victor noted that Kerrie was gone for a funeral and returned today. He also reviewed the Zelle payments discussed last month.

6. APPROVAL OF MINUTES: Regular Meeting December 1, 2020 *APPROVED*

7. REPORTS

A. Financial Report**1. Approval of financial report**

Cathy Hacker presented the November 2020 report *APPROVED*

B. MANAGER'S REPORT***December 2020***

HAPPY NEW YEAR!!

I want to thank the generosity of the members who remembered the irrigation staff during the Christmas season. John & Kay Lorenzen sent a box of candy; Hacker Accounting sent popcorn, H.R. & Gayle Solano brought in a bag of snacks, Fred & Karen Tow and Paul & Barbara Peterson dropped off candy, we received poinsettias from Rodger & Barbara Hoffmeier, Ed & Norleen McGovern bought the staff lunch, and Peggy Schwend brought in gift cards for the entire staff.

Thanks to Brett Harrison for his computer help with the scheduling.

In December we completed a total of 20 repairs which leaves 8 more repairs to do. Gopher holes are proving to be quite a problem now.

Thank you to Renee Breeden for her 3 years of service on the Board of Directors, and welcome to Cari Crew!

Just a reminder: anyone wanting to change/cancel irrigation will have to sign up in person at postings on the lines, or by email *before 10am Wednesday the week before receiving irrigation*. We need to have it in writing, **we will no longer take changes over the phone, or ones left on the answering machine.** If you want to send them via email you may send them to rmittensbfd@qwestoffice.net.

Please indicate if it's a onetime only or permanent cancellation. ☺

C. CUSTODIAN OF RECORDS - NONE**8. OLD BUSINESS: A. Discuss and possible action on GPS procedures and information.**

Larry and Victor spoke with Richard regarding idle times and noted there were still some that should have been addressed. They told him to come up with a plan to inforce with the employees and for discipline if needed.

Tabled, keep on agenda as ongoing.

ADJOURNMENT: Without objection, meeting adjourned at 8:09 PM

Dated this 7th day of January , 2021

Submitted by: *Kerrie Kauzlarich*

Office Assistant

Minutes accepted on: _____, 2021 by Secretary _____

***Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*