

SUNBURST FARMS IRRIGATION DISTRICT  
Board of Directors Meeting  
16040 N. 43<sup>rd</sup> Avenue  
Glendale, AZ 85306

**December 1, 2020**

MEMBERS PRESENT: Victor Armendariz, President  
Larry Hudson, Treasurer  
Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten, Steve Gilpin,  
OTHERS PRESENT: Cari Crew, Walt Michels, Nate Miller

**1. CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on December 1, 2020. The meeting was called to order by President, Victor Armendariz at 7:03 P.M.

**2. CALL TO THE PUBLIC** - None.

**3. SUMMARY OF CURRENT EVENTS:** Renee told Victor and Larry it was a pleasure serving on the board with them. Victor noted that we are a sliver away from completing both lawsuits.

**4. APPROVAL OF MINUTES:** Regular Meeting November 3, 2020. *APPROVED*

**5. REPORTS**

**A. Financial Report**

**1. Approval of financial report**

Cathy Hacker presented the September & October 2020 reports. *APPROVED*

**B. MANAGER'S REPORT** *November 2020*

Richard reviewed the repairs with the Board of Directors.

We urge homeowners to please update the office if your phone number has changed, we may need to contact you regarding flooding or account matters. Many of our records contain old numbers.

**C. CUSTODIAN OF RECORDS - NONE**

**6. REVIEW/DISCUSSION AND POSSIBLE ACTION ON LINE 8 REPLACEMENT BIDS:**

The Board reviewed 2 bids that were received. One from Premier Irrigation for \$92,480.80, and one from Salt River Irrigation for \$68,586.09.

**MOTION**

*President Victor Armendariz made a motion to accept the bid from Salt River Irrigation for \$68,586.09 for ¼ mile line replacement on Line 8, which will be capitalized with components identified upon completion. Secretary Renee Breeden seconded, motion carries unanimously*

**7. OLD BUSINESS:**

**A. Discuss and possible action on GPS procedures and information.**

Larry and Victor discussed idle times again. They looked as if times were down but hard to tell with a holiday and 3 week schedule last month.

*TABLED, keep on agenda as ongoing.*

**B. Discuss and possible action on moving to a 4 day work week.**

Victor spoke with the employees and they didn't seem to want a 4 day work week.

*NO ACTION*

**8. NEW BUSINESS**

**A. Discuss and possible action on doing repair worksheets electronically.**

Larry will look into this more.

**MOTION**

*Secretary Renee Breeden made a motion to table this issue until February. Treasurer Larry Hudson seconded the motion. Motion Passed unanimously.*

**B. Discuss and possible action on Manager's vacation days.**

Richard has vacation time left that he will not use this year, he asked if there would be a problem with leaving early some days when possible. The board didn't have any problems with him doing that.

*NO ACTION*

**C. Discuss and possible action Employee Christmas bonuses.**

The board discussed giving the same bonus as last year.

**MOTION**

*President Victor Armendariz made a motion for \$250.00 per employee as Christmas bonuses for 6 employees for \$1,500.00. Secretary Renee Breeden seconded, motion carries. Treasurer Larry Hudson abstained.*

**D. Discuss and possible action on appointing Cari Crew to the BOD to fill vacant seat occupied by Renee Breeden.**

**MOTION**

*Secretary Renee Breeden made a motion to appoint Cari Crew to the Sunburst Farms Irrigation District Board of Directors to fill the vacant position that occurs January 1, 2021, and to serve a 3 year term. Treasurer Larry Hudson seconded the motion. Motion Passed unanimously.*

**E. Discuss and possible action on accepting Zelle payments.**

The board discussed using Zelle for payments. BBVA which is our operating fund account doesn't offer Zelle. First Bank offers it and we have an account with them.

**MOTION**

*Secretary Renee Breeden made a motion to offer SBFID homeowners the option of making their payments thru Zelle, and authorize a new checking account at First Bank and those payments to be processed through email. Treasurer Larry Hudson seconded the motion. Motion Passed unanimously.*

**MOTION**

*President Victor Armendariz made a motion to go into Executive Session. Treasurer Larry Hudson seconded the motion. Motion Passed.*

**8. ADJOURNMENT:** Without objection, meeting adjourned at 8:10 P.M.

Dated this 12th day of December 2020

Submitted by: Kerrie Kauzlarich  
Office Assistant

Minutes accepted on: \_\_\_\_\_, 2020 by Secretary \_\_\_\_\_

**\*Note:** All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office