

SUNBURST FARMS IRRIGATION DISTRICT

Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

November 3, 2020

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer
Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten, Kerrie Kauzlarich, Steve Gilpin,
OTHERS PRESENT: Cari Crew, Walt Michels

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on November 3, 2020. The meeting was called to order by President, Victor Armendariz at 7:02 P.M.

2. CALL TO THE PUBLIC - None.

3. SUMMARY OF CURRENT EVENTS: Victor noted that both lawsuits should be settled in the next month. He will give an update next month.

4. APPROVAL OF MINUTES: Regular Meeting October 6, 2020. *APPROVED*

5. REPORTS

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the September 2020 reports. *TABLED, Cathy wasn't in attendance and the reports were hard to read.*

B. MANAGER'S REPORT *October 2020*

The crew got 14 jobs done in October, including putting dirt in bridle paths, plugging gopher holes and grading bridle paths. We have 12 breaks that we are watching very closely. That doesn't count Line 8 from 47th Ave. to 51st Ave., Line 7 from 49th Ave. to 51st Ave., Line 16 from 39th Ave. to 41st Ave., and Line 11 at Port Au Prince south to Banff on 41st Ave.

We also started redoing the stand pipe at 43rd Ave and Banff at Line 2 to get it fixed right, which will help with water pressure on 178 acres.

Thanks to H.R. & Gail Solano for the goodies.

Our 3 week irrigation schedule started the week of November 2, 2020.

Lines 1-4 and 11-18 will resume the week of November 9, 2020

Lines 5-10 will resume the week of November 16, 2020

OFF the week of November 23, 2020.

Lines 1-4 and 11-18 will received irrigation the week of November 30, 2020

Lines 5-10 will receive irrigation the week of December 7, 2020

OFF the week of December 14, 2020 **WEATHER PERMITTING**

We urge homeowners to please update the office if your phone number has changed, we may need to contact you regarding flooding. Many of our records contain old numbers. Please check your bridle path, remember it is your responsibility to clean and keep clear of weeds/debris. The next bulk trash pickup is the week of November 30th, placement begins on November 21st.

C. CUSTODIAN OF RECORDS - NONE

6. OLD BUSINESS:

A. Discuss and possible action on GPS procedures and information.

Larry and Victor discussed idle times again. There were 3 instances that had over an hour of idle time, and 64 times of 20 minutes plus in a 10 day period. There was a total of 10 days idle time again this month. Victor asked Richard what policy/procedure he's going to use going forward, and he wants it in writing and implemented. They also noted that speeding is down and to let the guys know good job.

TABLED, keep on agenda as ongoing.

7. NEW BUSINESS

A. Discuss and possible action on capitalizing new well motor on 39th Ave in the amount of \$27,064.70.

The \$27,064.70 was only for the motor, there was a separate invoice for installation in the amount of \$3,126.39 for a total of \$30,191.09. The board agreed to include the installation in the capitalization amount.

MOTION

President Victor Armendariz made a motion to capitalize the 39th Ave well motor for 5 years in the amount of \$30,191.09 and make that retroactive to August 24, 2020. Treasurer Larry Hudson seconded, motion carries unanimously.

B. Discuss and possible action on purchasing a new motor for 43rd Ave pump.

The board discussed getting another new well motor. Larry would like to wait so the warranties aren't in the same time frame, he'd like them overlapping. Victor is in favor of a new one now. Renee agreed with Larry, she would like the warranties to be spaced out/staggered. The board would like to revisit this matter in about 6 months.

NO ACTION.

C. Discuss and possible action on ratifying \$3,725.55 for replacing the transmission on the irrigation truck.

The irrigation truck needed to be serviced, it was in need of a new transmission.

MOTION

Secretary Renee Breeden made a motion that we ratify \$3,725.55 for replacing the transmission on the irrigation truck. Treasurer Larry Hudson seconded, motion carries unanimously.

D. Discuss and possible action on reviewing and approving estimates for pipe lining on 42st Ave., Line 11 @ 1,100 ft.

The board discussed the idea of lining approximately ¼ mile of pipe. It would be a great solution at a better price than \$160,000.00 to replace it. There are concerns of it peeling off like it has in the past, which was supposedly due to the liner getting to hot before it was installed.

NO ACTION.

E. Discuss and possible action on moving to a 4 day work week.

Victor just wanted to put it out there, and talk with the staff and see if it's something we should pursue. It would still be a 40 hour work week, four 10 hour days. He's looking to get more productive hours, not just hours.

TABLED.

8. ADJOURNMENT: Without objection, meeting adjourned at 8:26 P.M.

Dated this 5th day of November 2020

Submitted by: Kerrie Kauzlarich
Office Assistant

Minutes accepted on: _____, 2020 by Secretary _____

***Note:** All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office