

SUNBURST FARMS IRRIGATION DISTRICT  
Board of Directors Meeting  
16040 N. 43<sup>rd</sup> Avenue  
Glendale, AZ 85306

**OCTOBER 6, 2020**

MEMBERS PRESENT: Victor Armendariz, President  
Larry Hudson, Treasurer  
Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten, Kerrie Kauzlarich, Steve Gilpin  
OTHERS PRESENT: Walt Michels, Cari Crew, Peggy Schwend

**1. CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on October 6, 2020. The meeting was called to order by President, Victor Armendariz at 7:00 P.M.

**2. CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SESSION OF THE BOARD PURSUANT TO A.R.S. SECTION 38-431.03.A.1 TO Discuss and Consider Legal Advice regarding status of ongoing lawsuits against the district.**

**MOTION** *Treasurer Larry Hudson made a motion to go into Executive Session. President Victor Armendariz seconded the motion. Motion Passed.*

**RECONVENE IN OPEN SESSION**

The meeting was called to order by President, Victor Armendariz at 7:12 P.M.

**3. Discuss and possible action on lawsuits**

**MOTION** *President Victor Armendariz made a motion to allow our Attorney Jeff Matura to proceed with negotiations in both the Attorney General Lawsuit and the Brenda Brown lawsuit against Sunburst Farms Irrigation District. Treasurer Larry Hudson seconded the motion. Motion Passed.*

**4. CALL TO THE PUBLIC** - Walt thanked Richard and the crew for clean-up of the bridle path at the church, and also thanked them for his latest irrigation saying it was the best irrigation he’s ever had.

**5. SUMMARY OF CURRENT EVENTS:** Victor read and reviewed some of an email that Lucas Jones sent and clarified some things. He noted that the new motor at 39<sup>th</sup> Ave has ran for 2 cycles now, that we started the annual review, and addressed that we don't follow "Roberts Rules" at our meetings.

**6. APPROVAL OF MINUTES:** Regular Meeting September 1, 2020. **APPROVED**

**7. REPORTS**

**A. Financial Report**

**1. Approval of financial report**

Cathy Hacker presented the August 2020 reports. **APPROVED**

**B. MANAGER'S REPORT *September 2020***

The crew got 7 repairs done with 17 repairs left to do, and helping put the new motor on at 39<sup>th</sup> Ave.

Thanks to Fred & Karen Tow for the chocolate for the office.

It looks like the 2 week irrigation cycle will last thru October. As soon as the weather changes we will go to a 3 week schedule.

Homeowners, please check your bridle paths and trim grass, weeds and trees that are over grown to help the irrigators with delivering your water. Also, check your valves for grass and weeds.

The gophers are really bad this year, be sure to plug holes to stop irrigation from escaping. Thanks to the homeowners for calling the office to report water leaks.

If you need anything call the office 602-938-8760 or the irrigator's phone 602-380-3015. The irrigators are working 24 hours a day while there is irrigation.

**C. CUSTODIAN OF RECORDS** - One request fulfilled at no charge.

**8. OLD BUSINESS: A. Discuss and possible action on GPS procedures and information.**

There were no speeding issues but they discussed idle times. The irrigation truck had a total of 10.5 days of idling last month. The board wants 1 hour segments for the GPS (ease of research), so they told Richard they want the engine turned off once every hour. They asked Richard to come up with a solution to reduce idle time.

*Tabled, keep on agenda as ongoing.*

**9. NEW BUSINESS: A. Discuss and possible action on Election procedures.**

Renee addressed the Board of Directors in regards to canceling the upcoming election seeing that Cari Crew is running unopposed. Renee stated that the Election Committee met and came to the consensus to cancel the election, appoint Cari to the vacant position, and address the board with their recommendation.

**MOTION**

*Secretary Renee Breeden made a motion to cancel the November 10<sup>th</sup> election and to appoint Cari Crew to the board. Treasurer Larry Hudson seconded, motion carries.*

**B. Discuss and possible action on bridle path clean up.**

Larry stated that our Attorney said we can only clean up hazards, not for beautification. Victor wants hazards taken care of right away and letters sent all year, not only when it's bulk clean up a couple times a year. He wants them addressed as needed, case by case situations, ongoing, and stay consistent. The letters telling homeowners they have 10 days to clean it up and they won't receive water until it's done. If they don't take water and refuse to clean up we will cut it down (only if it's a hazard).

*No Action Taken.*

**C. Discuss and possible action on starting 3 week schedule.**

The board told Richard to watch the weather and then make a decision when it starts getting cooler. Richard's guestimate is the end of October, beginning of November.

*No Action Taken.*

**10. ADJOURNMENT:** Without objection, meeting adjourned at 8:30 P.M.

Dated this 8th day of October 2020

Submitted by: Kerrie Kauzlarich  
Office Assistant

Minutes accepted on: \_\_\_\_\_, 2020 by Secretary \_\_\_\_\_

*\*Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*