

SUNBURST FARMS IRRIGATION DISTRICT

Board of Directors Meeting

16040 N. 43rd Avenue

Glendale, AZ 85306

September 1, 2020

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer
Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten, Kerrie Kauzlarich, Steve Gilpin, James Shumaker

OTHERS PRESENT: Eric Muse, Bob Bustoz, Walt Michels, Lucas Jones, Robert Myers

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on September 1, 2020. The meeting was called to order by President, Victor Armendariz at 7:04 P.M.

2. CALL TO THE PUBLIC - None.

3. SUMMARY OF CURRENT EVENTS: Renee talked of the election and noted that Cari Crew is only one who turned in a petition. Renee will have an Election Committee meeting on 10/6/20. If no more petitions come in we can cancel it.

Victor stated that phone calls or Facebook is not the place to file a complaint or concerns regarding speeding. There needs to be something in writing documenting the date, time and location of any speeding. Send an email to the office that can be forwarded to the Board of Directors so they can look into the matter. He also wanted to clarify that you can't just call the office and get something added to the agenda. You may ask that something be added and it will be submitted to the BOD for approval.

Victor then talked about the way BOD meetings are run. You may contribute to the conversation or ask questions, but you must raise your hand. Any outbursts will no longer be tolerated.

4. APPROVAL OF MINUTES: Regular Meeting August 4, 2020. *APPROVED*
Special Meeting July 20, 2020. *APPROVED with amendment*
(adding employees last names)

5. REPORTS

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the July 2020 reports. *APPROVED*

B. MANAGER'S REPORT *August 2020*

The crew got 7 repairs done with 17 repairs on the books to do.

The Farms have been moving along very well, even with our office being closed due to COVID. Thanks to all the homeowners for helping out and being so understanding during all this.

If you need anything call the office 602-938-8760 or the irrigator's phone 602-380-3015. The irrigators are working 24 hours a day while there is irrigation.

We are currently on a 2 week schedule, but with the way the heat has been it may continue indefinitely. ☺
Just a reminder: anyone wanting to change or cancel irrigation needs to sign up at the posting board on your line, or by email before 10am Wednesday the week before receiving irrigation. We must have something in writing, we no longer take changes over the phone or ones left on the answering machine. If you want to send them via email please send to rmittensbfid@qwestoffice.net or sbfidphx@qwestoffice.net. Please include your name, address, lot & line number, and if it's a permanent or onetime only cancellation / change.

C. CUSTODIAN OF RECORDS - NONE

6. OLD BUSINESS:

A. Discuss and possible action on GPS procedures and information.

Larry and Victor agreed that we are headed in the right direction, idle times are way down. They also noted that speeding is down, an improved significance. They reminded Richard to keep an eye on his speed when traveling on the freeway.

Tabled, keep on agenda as ongoing.

B. Discuss and possible action on streaming monthly BOD meetings on the internet, trying to form a Virtual Meeting Committee.

No one here to form a committee. Victor did state that anyone, at any time, are welcome to attend the meetings to record and stream them.

No Action.

7. NEW BUSINESS

A. Discuss and possible action on review quotes & schedule the yearly review.

The board reviewed and discussed the 2 quotes we received.

MOTION

President Victor Armendariz made a motion that we accept the proposal from Colby & Powell for the annual review for \$4,800.00. Treasurer Larry Hudson seconded, motion carries unanimously.

B. Discuss and possible action on creating a committee for billing hours & scheduled hours.

Nobody volunteered or spoke up.

No Action.

C. Discuss and possible action on installation of new well motor on either well site and rebuild the replaced motor.

The new motor is here and the 3 year warranty starts from the date of purchase, the thought is to replace it now while we have a warranty. Replace it before we have a failure during irrigation avoiding too much down time. There was much discussion on which well site to install the new motor, and whether or not to rebuild the motor that would be replaced. The Board decided that it would be best to install it at the 39th Ave site, and keep the replaced working motor for backup.

MOTION

President Victor Armendariz made a motion that we authorize \$3,000.00 for the installation of the 400hp GE motor on the 39th Ave well site. Treasurer Larry Hudson seconded, motion carries unanimously.

8. ADJOURNMENT: Without objection, meeting adjourned at 8:25 P.M.

Dated this 3rd day of September 2020

Submitted by: Kerrie Kauzlarich
Office Assistant

Minutes accepted on: _____, 2020 by Secretary _____

***Note:** All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office