

SUNBURST FARMS IRRIGATION DISTRICT
 Board of Directors Meeting
 16040 N. 43rd Avenue
 Glendale, AZ 85306

August 4, 2020

MEMBERS PRESENT: Victor Armendariz, President
 Larry Hudson, Treasurer
 Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten, and Kerrie Kauzlarich

OTHERS PRESENT: Shannon Wagnon, Eric Muse, Bob Bustoz, Walt Michels, Cari Crew, Rodalin Sullivan

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on August 4, 2020. The meeting was called to order by President, Victor Armendariz at 7:04 P.M.
2. **CALL TO THE PUBLIC** - Walt Michels noted that he has 3 items he wants to address, 2 regarding the financials and 1 about the pump reports. Larry told him they are on the agenda and he can talk about it when we get there. The homeowner from Lot #326 asked the board for irrigation, she was cut off because of non-payment. Larry told her to pay the past due, over 90 days, and she could receive water.
3. **SUMMARY OF CURRENT EVENTS:** Renee talked of the election and noted the deadline to be on the ballot automatically is August 12, 2020. There is one petition out and it's for Cari Crew. Renee will have an Election Committee meeting by the 12th. If no more petitions come in after that we can cancel.
 Victor stated the depositions are completed with the lawsuit, and the discovery phase is coming to a close. There have been negotiations with the Attorney General about possibly settling.

4. **APPROVAL OF MINUTES:** Regular Meeting July 7, 2020. *APPROVED*

5. REPORTS

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the June 2020 reports. *APPROVED*

B. MANAGER'S REPORT *July 2020*

The crew got 13 repairs done in July with 18 repairs to fix on the books.

Thanks to the Sunburst Farms Community Co-op for donating the plants and tree to the front of the irrigation office. Homeowner Bob Martin is landscaping and installing a drip system in August. Thanks to the Co-op and Bob for all their help.

Thank you to homeowner Lucas Jones for help with quotes for a new electric motor for consideration by the Board. Lucas is a research & development engineer with National Pump Company.

Starting July 2020 the membership fee is \$37.15 per acre thru June 2021, and water is \$26.04 per hour.

Bulk trash pickup begins the week of August 31. This is a good time to clean your bridle path and valve areas. When contacting the office by phone or email, or making payments please note your account number (lot# and line#). We receive lots of request with no information besides a name.

C. CUSTODIAN OF RECORDS - NONE

6. OLD BUSINESS:

A. Discuss and possible action on GPS procedures and information.

Victor stated that there was nothing of any concern last month. Larry said he didn't have much time to check it lately. There was one thing he wants to check but there was an issue with the GPS system and they will get back to him.

Tabled, keep on agenda as ongoing.

B. Discuss and possible action on billed pump hours and scheduled hours.

Walt stated that from January to June the billing is under by 372 hours. Victor said rain delays may have something to do with it. There's no perfect solution to handle delays and we may over water unintentionally. Victor suggested creating a Committee for billing hours and scheduled hours, and Walt liked that idea. It will be added to next month's agenda.

C. Discuss and possible action on purchasing a spare 400hp well motor.

The board reviewed the 4 quotes they received. After much discussion and input from the members at the meeting they decided to purchase a spare well motor. Larry did note he would like to have the 3 year warranty on it.

MOTION

Treasurer Larry Hudson made a motion to buy a new motor off the KP Ventures bid minus the installation price that would make it \$30,841.28 and not to exceed that amount. Secretary Renee Breeden seconded, motion carries.

D. Discuss and possible action on sending old receivables to attorney.

There are 3 accounts for consideration. One account was present and came to an agreement, and the board agreed to send the remaining 2 to the attorney.

MOTION

President Victor Armendariz made a motion to send accounts #65201 and #27408 to the attorney. Secretary Renee Breeden seconded, motion carries.

7. NEW BUSINESS

A. Discuss and possible action on streaming monthly BOD meetings on the internet.

The board wants the meeting to stream from here, not someone’s house. Victor wants to know who will manage it every month, it won’t be the board members, Kerrie or Richard. They also don’t want there to be any outside participation, viewing only. If a member has something to address with the board and don’t want to attend a meeting they can write a letter, call or email board members. Shannon Wagnon suggested forming a Virtual Meeting Committee which she would be willing to participate, and Eric Muse volunteered too. Victor let them know they need at least 3 people for a committee, and they need to send out agendas and minutes.

Tabled. Looking to form a committee.

B. Discuss and possible action on new homeowner list for HOA.

The board decided to keep doing what we’ve been doing.

No Action.

C. Discuss and possible action on pump report.

Bob Bustoz has been doing the pump reports and doesn’t want to do it anymore. He offered to help Richard set it up on his computer and train him for 3 months, then Richard will take it over. Victor stated twice that he wants the graphs too.

8. ADJOURNMENT: Without objection, meeting adjourned at 8:52 P.M.

Dated this 6th day of August 2020

Submitted by: *Kerrie Kauzlarich*
 Office Assistant

Minutes accepted on: _____, 2020 by Secretary _____

**Note: All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*