

SUNBURST FARMS IRRIGATION DISTRICT
Special Meeting of the Board of Directors Minutes
 16040 N. 43rd Avenue
 Glendale, AZ 85306

June 17, 2020

MEMBERS PRESENT: Victor Armendariz, President
 Larry Hudson, Treasurer
Teleconference - Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten
 Kerrie Kauzlarich

1. **CALL TO ORDER:** The special meeting of the Sunburst Farms Irrigation District Board of Directors was held on June 17, 2020. The meeting was called to order by President, Victor Armendariz at 12:17 P.M.
2. Discuss and possible action on capitalizing repair on Line 06.

The board reviewed the numbers with the labor costs included. Larry wants the minutes to show that there was 396 feet of 15" pipe laid in the middle of the bridle path.

MOTION *President Victor Armendariz made a motion to capitalize the total amount of \$16,645.81 for the repair on Line 06. Lots 216-217-218 & 221-222-223 for a total of 396 feet of 15" pipe.*
Treasurer Larry Hudson seconded and motion carries unanimously.

****President Victor Armendariz amended the motion that this will be capitalized on a 30 year capitalization schedule.*
Treasurer Larry Hudson seconded and motion carries unanimously.

3. Discuss and possible action on transferring funds from Capital fund to Operating fund to reconcile the financials.

Cathy Hacker stated that there was 3 different transfers that need to be made from the Capital to Operating fund.
 \$12,854.19 regarding the back hoe lease payments and the capital fee of \$828.00 per month.
 \$10,155.71 for depreciation that was booked incorrectly.
 \$188.30 that was missed from the Line 07 crossover at 45th Avenue. For a total of \$23,198.20.

MOTION *President Victor Armendariz made a motion to balance the capital and operating funds by transferring \$23,198.20 from the capital fund to the operating fund.*
Treasurer Larry Hudson seconded and motion carries unanimously.

4. Discuss and possible action on corrections to the depreciation schedule to adjust the capital account.

Victor told of the meetings the Depreciation Committee had and found repairs that had been replaced but were still there, and that many items were vague in descriptions, some big some small. Based on that they came up with 11 items that total \$34,927.02 that should have been taken off the depreciation schedule. **SEE ATTACHED**

MOTION

Treasurer Larry Hudson made a motion to accept the Depreciation Committees recommendation to adjust the Capital account \$34,927.02 going forward. Secretary Renee Breeden seconded and motion carries unanimously.

ADJOURNMENT: Without objection, meeting adjourned at 12:43 PM

Dated this 22nd day of June, 2020

Submitted by: Kerrie Kauzlarich
Office Assistant

Minutes accepted on: _____, 2020 by Secretary _____

Note: *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*

Items not fully depreciated but no longer in use							Booked	
	Orig Cost	Date	Acc Depr	Annual Amount	Depr Adj	Total	Acc Depr	
							6/30/2019	
Item 19	7988	6/30/2010	1331.35	266.27	221.80	1553.15	3727.78	2174.63
Item 76	24091	6/30/2010						
Item 81	11000	6/30/2016	6294.42	733.33	427.77	6722.19	8494.41	1772.22
Item 98	11912	6/30/2013	1455.91	794.13	794.13	2250.04	6220.69	3970.65
Item 99	118	6/30/2016	30.17	7.87	4.55	34.72	53.78	19.06
Item 100	99	6/30/2016	25.30	6.60	3.85	29.15	45.10	15.95
Item 101	525	6/30/2016	134.17	35.00	20.37	154.54	239.17	84.63
Item 102	608	6/30/2016	155.37	40.53	23.59	178.96	276.96	98.00
Item 103	10535	6/30/2016	2282.57	702.33	409.64	2692.21	4389.56	1697.35
Item 106	69425	6/30/2016	14270.68	4628.33	771.38	15042.06	28155.67	13113.61
Item 128	20926	6/30/2016	232.51	1395.07	813.75	1046.26	4417.72	3371.46
	157227			8609.46		29703.28	56020.84	26317.56
Item 76	-24091							
	133136							

Column H is the total depreciation that should have been booked if assets were removed properly.

Column I is the actual depreciation as of 7/01/19 that was booked.

Column J is the adjustment to be booked as of 7/01/19. We will have to determine the amount for 2020

If the Board approves and we book as of 6/30/20 column N would be the adjustment for 7/1/19 to 6/30/20

Date for removal	7/1/19 to	
	6/30/20	
Effective date 05-01-2011	266.27	2440.90
Effective date 11/19/10		
Effective date 02/01/17	733.33	2505.55
Effective date 06/14/13	794.13	4764.78
Effective date 02/01/17	7.87	26.93
Effective date 02/01/17	6.60	22.55
Effective date 02/01/17	35.00	119.63
Effective date 02/01/17	40.53	138.53
Effective date 02/01/17	702.33	2399.68
Effective date 08-15-16	4628.33	17741.94
Effective date 02-01-17	1395.07	4766.53
	8609.46	34927.02

10. **26317.56**
/20.8609.41 **8609.46**

34927.02