

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

May 7, 2019

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer
Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten, Kerrie Kauzlarich

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on May 7, 2019. The meeting was called to order by President, Victor Armendariz at 7:00 P.M.

2. CALL TO THE PUBLIC

Cari Crew stated that she thinks Renee Breeden should resign from the board during the Brenda Brown lawsuit, and run again after the conflict is resolved. Victor Armendariz responded that in January 2019 Renee recused herself from the matter of the Brenda Brown lawsuit and has not been involved with the lawsuit since he's been on the board.

CURRENT EVENTS Victor Armendariz stated everything is going well with the lawsuit being the only ongoing issue of major importance. He thanked Peggy Schwend for all her work on the budget this year, and stated that the insurance is taken care of. Then Renee Breeden stated that she sent an email to the people that were on the election committee last time around to see if they would be interested in some names she has for them to be on the committee.

3. APPROVAL OF MINUTES Regular Meeting April 2, 2019.

MOTION

Secretary Renee Breeden made a motion to accept the minutes with the amendments. Treasurer Larry Hudson seconded and motion carries unanimously.

4. REPORTS

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the March 2019 reports.

B. MANAGER'S REPORT

April 2019

We had 18 repairs for the month of April with 11 of them being bridle path grading on the east side of 43rd Ave. One being a new line gate at 49th Ave on line 8, the other 6 were small repairs and valve top.

Lots of gopher holes are causing water in bridle paths and streets, so take care of them so we don't waste water.

Bulk trash can be put out on May 25th. Pickup will be the week of June 3rd. This is the time to do bridle path clean-up to save time and money.

The shade cover at the 39th Ave. pump is working and has dropped at least 24 degrees on the pump motor so it runs cooler with the summer heat.

Homeowners, if you would like to be notified by the irrigator 15 minutes before you receive water please contact the office. Also, if you get water in the middle of the night do you still want a phone call?

C. CUSTODIAN OF RECORDS

Treasurer Larry Hudson has one outstanding Public Records request which he told Kerrie Kauzlarich to call and let them know it is now available.

5. OLD BUSINESS:

A. Discuss and possible action on irrigation scheduling, interruptions and deliver procedures.

Victor said notification for late irrigation is not as critical as early irrigation. That 45 minutes early not as important as 24 hours early. Walter Michels said there's a policy that states if water is 1 hour early we need to contact the homeowners. Victor wonders if people want a call at 3 in the morning. Renee said we need to make a concerted effort to contact homeowners with changes. Richard stated that 95% of people who receive night irrigations don't want a phone call in the middle of the night. Larry said that if its 24 hours in advance we need to contact homeowners. Victor said to add something on the statements next month regarding notifications.

No action taken.

B. Discuss and possible action on researching new attorney for district.

Victor stated it's a possibly of using our attorney that's representing us now in the lawsuit, his specialty is special taxing districts. We are not in need of an attorney right now (except for the lawsuit).

No action taken.

C. Discussion and possible action on GPS procedures and information.

Bob Bustoz said that it's really hard to determine where they are supposed to be without a schedule. Victor said we need to be doing daily logs. Bob suggested that we look into real time GPS so it's always on.

Tabled until next month.

D. Discussion and possible action on cash flow statement.

Victor said to take this item off because this gets covered every month in the financial reports with Cathy Hacker.

No action taken.

E. Discuss and possible action on Attorney General Complaint and Brenda Brown complaint against Sunburst Farms.

Victor said Brenda's attorney showed up at the last board meeting. She (Atty.) didn't know Renee had recused herself back in January with regards to the lawsuit. She also stated that we didn't make a motion to hire a new attorney. Victor said there were no funds expended, we didn't hire a new attorney one was appointed to us. Our lawyer interviewed 4 people today, May 7th, Kay Lorenzen, Richard Mitten, Eldon Graber, and Brett Harrison. This lawsuit could take a long time, years.

Tabled until next month.

F. Discuss and possible action on Line 12 replacement capitalization.

Larry stated that we should capitalize the \$14,579.96 for 313 feet on Line 12. Walt said we need to identify very clearly the portion that we are capitalizing.

MOTION

Treasurer Larry Hudson made a motion to capitalize \$14,579.96 for Line 12, Lots 442, 441, 443, 444 for 313 feet from Greenway south to the first sand pipe. Secretary Renee Breeden seconded and motion carries unanimously.

6. NEW BUSINESS

A. Discuss and possible action on review of large past due accounts.

Victor stated that Kerrie is working on it and getting results. She informed the board that one large account is in escrow and closing the end of this month, so the account will be brought to current. Larry wants to update the letters that go out to past due homeowners to be more aggressive. Renee doesn't want to send anymore accounts to Wilson Law Firm and Larry agreed. If needed we hire someone new.

No action taken.

B. Discuss and possible action on adding a new account to transfer funds between capital and operation accounts.

Victor doesn't like the way it's currently done, he wants to go to a checking account with 2 signatures (paper trail) and Larry agreed. Larry will go to BBVA Compass and check into this.

Tabled until next month.

ADJOURNMENT: Without objection, meeting adjourned at 8:32 PM

Dated this 10th day of May, 2019

Submitted by: Kerrie Kauzlarich
Office Assistant

Minutes accepted on: _____, 2019 by Secretary _____

***Note:** All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office