

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

June 4, 2019

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer
Renee Breeden, Secretary

EMPLOYEES PRESENT: Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. **CALL TO ORDER:** The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on June 4, 2019. The meeting was called to order by President, Victor Armendariz at 7:02 P.M.

MOTION - *President Victor Armendariz made a motion to go into Executive Session to discuss and possible action on the Brenda Brown and Attorney General Lawsuits.*

RECONVENE TO OPEN SESSION – Called to order by President, Victor Armendariz at 7:26 P.M.

2. **CALL TO THE PUBLIC - NONE**

CURRENT EVENTS - Victor Armendariz stated that the Budget Committee meeting is scheduled for June 18th. He told of the new sign that will be installed on the corner of 43rd Ave. & Paradise Ln. by the office and that we might paint the wall behind it.

3. **APPROVAL OF MINUTES** Regular Meeting May 7, 2019.

Victor wants to wait until the next meeting because he has a few changes.

4. **REPORTS**

A. Financial Report

1. Approval of financial report

Cathy Hacker presented the April 2019 reports.

B. MANAGER’S REPORT

May 2019

Homeowner Sandy Cate donated a TV for the district office. Fred and Karen Tow brought the crew lots of candy.

Steve our repair person got 10 repairs done last month. Juan the irrigator got one extension on the stand pipe at 39th Ave. and Greenway. The district is a little behind on repairs because we are down to only one maintenance person, not two.

A question that is often asked is how is the priority established when there is a leak? It is put on a list and they are prioritized by myself and the irrigators by how severe they are and how much they affect the line downstream or before the leak. A new rubber ring on the valve is considered maintenance. A valve break, riser or main line crack, or a ring crack are considered repair issues.

C. CUSTODIAN OF RECORDS - NONE

5. OLD BUSINESS:

A. Discuss and possible action on GPS procedures and information.

Victor wants mileage based on GPS on all trucks. Richard stated that he does on his truck and he's getting 14.5 miles to the gallon.

Tabled, keep on agenda as ongoing.

B. Discuss and possible action on Attorney General Complaint and Brenda Brown complaint against Sunburst Farms.

Victor stated there is nothing else to add, that we are in the very early stages.

Tabled, keep on agenda as ongoing.

C. Discussion and possible action on adding a new account to transfer funds between capital and operation accounts.

Victor asked Richard the status on this and Richard informed him that we have checks for the account now.

No action taken.

6. NEW BUSINESS

A. Discuss and possible action on tracking employee overtime.

Victor wasn't sure who put it on the agenda and didn't think there is a reason to pursue it.

No action taken.

B. Discuss and possible action on irrigation procedures and valve placement on Lot #912.

Victor asked Jeremy about the valves on his property. Jeremy stated that he had 4 valves when he moved in and was having a hard time getting water to the back. He was flooded 3-4 times by the neighbors and originally bought the house to tear down and build new so he raised the new one 18' and got rid of 1 port and left 3. He went to Richard and told him the problems he was having and was referred to Pro Pipe to help out. Renee stated that as long as nothing is getting damaged and he's paying for water it's his to do whatever he wants to do. Larry stated that he's not getting more water he's just distributing it more, and we should have been there inspecting it. Larry added that we have 3 choices: 1 leave it the way it is, 2 we pay for it and put a valve in it, or 3 Jeremy pays for it and then he'll sue. Renee said we have to leave it the way it is. Victor voiced his concern that if we let him do it how do we tell others no?

No action.

C. Discuss and possible action on engagement agreement with Attorney to serve as Irrigation District legal counsel.

Victor stated the attorney in the Brenda Brown Lawsuit is willing to represent the district on general legal matters separate from the lawsuit for \$200 per hour. Renee said she's comfortable with those fees.

MOTION

Secretary Renee Breeden made a motion that President Armendariz signs the engagement agreement for Jeffrey Matura at Barrett & Matura P.C. Treasurer Larry Hudson seconded and motion carries unanimously.

D. Discuss and possible action on ratify expenditure of \$1,900.00 + tax for a new transmission on the irrigation manager's truck.

MOTION

Secretary Renee Breeden made a motion to ratify the expenditure not to exceed \$2,500.00 + tax. Treasurer Larry Hudson seconded and motion carries unanimously.

E. Discuss and possible action on past due receivables.

Victor stated we are doing well with the past due accounts. Larry wants to table this until he updates the current homeowner letter for 90 days over.

Tabled, keep on agenda as ongoing.

ADJOURNMENT: Without objection, meeting adjourned at 8:32 PM

Dated this 10th day of June, 2019

Submitted by: Kerrie Kauzlarich
Office Assistant

Minutes accepted on: _____, 2019 by Secretary _____

***Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*

Regular Board of Directors Meeting

June 4, 2019

7:00 pm

SIGN IN SHEET

NAME:

1. Peggy Schwend
2. Robert Myers.
3. Jeremy Mitchell
4. Cam Crew
5. [Signature]
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Regular Board of Directors Meeting

June 4, 2019

7:00 pm

CALL TO PUBLIC

NAME:

1. _____

2. _____

3. _____

4. _____

6. _____

7. _____

8. _____

9. _____

10. _____