

SUNBURST FARMS IRRIGATION DISTRICT

Victor Armendariz, President
 Renee Breeden, Secretary
 Larry Hudson, Treasurer

Budget Committee Meeting
May 14, 2019 – 6:00 P.M. to 8 P.M.
16040 N. 43rd Avenue
Glendale, AZ 85306
 AGENDA

NOTICE IS HEREBY GIVEN, pursuant to A. R. S. Section 38-431.02A, that the Budget Committee of the Sunburst Farms Irrigation District will hold a Budget Committee meeting, which is open to the general public, on **Tuesday May 14, 2019 at 6:00 p.m. to 8 p.m.** at the District Office located at 16040 N. 43rd Avenue, Glendale, AZ., 85306 to consider the following:

Budget Committee Members: Peggy Schwend, Bob Bustoz, Victor Armendariz, Jeremy Mitchell, Kay Lorenzen Requested Guests: Richard Mitten, Cathy Hacker, Kerrie Kauzlarich

1. CALL TO ORDER: (Peggy Schwend - Chair)
2. OLD BUSINESS:
 - A. Discuss and Decide on line items for Water fee for 2019-2020 Budget Committee Recommendation (Continued)
 - B. Review cost of water, net income or loss on water, and decide on Cost Of Water/Hr.(Lines 8, 10, 17, 19, 27, 28, 29,30) (including any Carryover amount from 2018-2019)
 - C. Discuss and Decide on line items for Member / Overhead Fee for 2019-2020 Budget Committee Recommendation
 - a. 362 – Salary – Irrigation Manager
 - b. 363 – Admin Payroll Expense – Administrative Assistant
 - c. 364 – Payroll Taxes/Fringe- Salary & Admin
 - d. 365 – Manager Transportation Gas
 - e. 366 – Health Insurance - Salary & Admin
 - f. 375 – State Compensation Fund
 - g. 411 – Depreciation Expense
 - h. 414 – Building & Equipment Repair
 - i. 416 – Pumps- Maintenance – (Preventative Maintenance)
 - j. 417.1 – Direct Labor – Maintenance
 - k. 417.2 – Materials
 - l. 417.3 – Outside Services
 - m. 417.4 – Maintenance/ Repair - Payroll taxes/Fringes
 - n. 417.5 – Health Insurance - Maintenance / Repair)
 - o. 419.1 - Fleet Vehicles
 - p. 419.2 – Tractor
 - q. 420 – Mntc Gas Transportation
 - r. 421 – Electricity (For Office)
 - s. 422 – Sewer & Water
 - t. 423 – Telephone (Office & Cell)
 - u. 424 – Alarm
 - v. 431 – Insurance (For District)
 - w. 441 – Legal Expenses
 - x. 442 – Accounting Expenses
 - y. 443 – Auditing Expenses (Reviews & Audits)
 - z. 444 – Collection Fees
 - aa. 446 – Other Contract Services
 - bb. 451 – Postage
 - cc. 461 – Licenses & Taxes
 - dd. 471 – Misc. & Public Relations
 - ee. 483 – Office Supplies
 - ff. 484 – Mileage
 - gg. 485 – Bank Charges & Fees
 - hh. 486 – Dues & Subscription

EXECUTIVE BOARD

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- D. Review overhead expenses, net income or loss on member/ overhead and decide on amount of Member Fee. (Lines 73, 74, 75, 76, 78, 79) (Line 98 Shows overall Net Income or Net Loss) (including any Carryover amount from 2018-2019)
- E. Discuss and Decide on Capital Budget for 2019-2020 Budget Committee Recommendation.
 - a. Review 2018-2019 Capitalization.
 - b. Review existing bank accounts.
 - c. Determine amount Capital to be carried over from 2018-2019 to 2019-2020.
 - d. Identify capital projects to be completed in 2019-2020.
 - e. Discuss and decide if any Capital Assessment is to be added to 2019-2020 Budget.
- F. Identify and change any items needed to be revised.
- G. Discuss and decide on proposed budget
 - a. Motion: Move that the Budget Committee accept the proposed 2019-2020 budget and recommend the 2019-2020 proposed budget to the SBFID Board of Directors.

4. ADJOURNMENT:

Posted this 13 day of May, 2019 ___ .by: ___ Peggy Schwend – Budget Committee Chair

The Sunburst Farms Irrigation District does not discriminate on the basis of disability in admission to its public meetings. Persons with a disability may request a reasonable accommodation by contacting the District at phone number (602) 938-8760. Requests should be made by noon of the day of the scheduled meeting to allow time to arrange the accommodation.

