

## 2019-2020 - SBFID BUDGET COMMITTEE MEETING MINUTES

May 09, 2019 6PM-8PM

16040 N. 43<sup>rd</sup> Ave. Glendale, AZ 85306

Members in attendance: Peggy Schwend, Bob Bustoz, Victor Armendariz, Jeremy Mitchel, Kay Lorenzen.

Guests: Richard Mitten, Walt Michaels

Absent: Kerrie Kauzlarich, Cathy Hacker

1. Call to Order : Meeting called to order at 6:07 PM
2. Old Business: NONE
3. New Business:

### A. Discuss 2018-19 Financials ( See document Comparing Budget, 9MO Actual and 12 MO Projected 2018-19 and Column for 2018-19 Budget) (Continued)

Discussed items presented on the agenda. Reviewing the 2018-2019 Projected Financials, the committee determined that following line items needed adjustment or review:

1. **Line 33 – Account #362 - Salaries** – Fine tune projected amount to \$43,891.
2. **Line 34 – Account #363 – Admin Payroll Expense** – Fine tune projected amount to \$24, 000.
3. **Line 35 – Account #364 – Payroll Taxes & Fringes** – Fine tune projected amount to \$6728.
4. **Line 37 – Account #366 – Health Insurance Management** – Math error – need to increase 9 month value of \$3893.01 by \$708 (3 Months) to \$4601.
5. **Line 38 – Account #375 - State Compensation Fund** – Final value for year is \$7939. It is higher than the budgeted value of \$6,500.
6. **Line 57 - Account # 431 - Insurance** - needed to be increased due to a payment due by June 30, 2019. The amount was changed from \$15,392.76 to \$22,000 to reflect that payment.
7. **Line 58 – Account #441 – Legal Expenses** – There is still \$3,000 more Legal fees to be paid by June 30, 2019. The amount was changed from \$18,000 to \$21,000 to reflect that payment.
8. **Line 60 – Account #443 – Auditing Expenses** – The Final March 2019 Financials do not reflect that the Auditing Expenses have been paid. The amount on this projected financial is stated at \$5,100. (Review by Kerrie Kauzlarich and Cathy Hacker is needed to determine why this amount has not been posted. Or has it been posted in a wrong account?).
9. Peggy Schwend will adjust the line item values and send out the modified document. Note: The changes affect the final value of the Overhead/Membership values of the 2018-2019 financials. (Projected 2018-2019 financials with original values showed a loss on water delivery of \$7,600 and surplus on Overhead/Member of \$11,923. After making the revisions listed above, the projected 2018-2019 financials will show a loss on water delivery of \$7,600 and a surplus on Overhead/Member of \$99.36. (Mainly due to increased expenses of Insurance and Legal)
10. Committee will need to add an additional meeting in the middle of June to review all of the 2018-2019 accounts again to include April, May and part of June to get the most accurate values for the year end Gain/Loss values. Kerrie Kauzlarich will need to pull the list of financial accounts and values on June 14<sup>th</sup> so that the committee can evaluate the data at the budget meeting on June 18<sup>th</sup>. The committee will use these adjusted values to adjust the final 2019-2020 Budget proposal recommendation to the Board of Directors.

### B. 2019-2020 - Discuss and Decide on line items for Water fee for 2019-2020 Budget Committee Recommendation

- a. Line 8 - Number of water hours sold will be set to 10,500
- b. Line 19 - Cost of Power/hour set to \$17.25
- c. Line 10 – Account # 213 - Other Services (Lien Filing Fees \$20 x 12) – set to \$240
- d. Line 13 – Account # 214 - Escrow Transfer Fees (number of home sales @ \$100) – set to \$2,400
- e. Line 14 – Account # 215 - Finance Charges (interest on over 30-day accounts) – leave at \$9,500.
- f. 331 - State Water Fees (.69422?) (Due 4/1 once a year end of March - What was last amount?)
- g. 351 – Pump Supplies (mineral oil) (How many barrels at what cost?)
- h. 352 – Irrigation Transportation Gas/oil
- i. 361 – Irrigation Labor (See 2019-2020 wage calculator)
- j. 371 – Payroll Taxes/Fringes – Irrigation (.0991?)
- k. 372 – Health Insurance – Irrigation (only 1 irrigator takes)
- l. Review cost of water, net income or loss on water, and decide on Cost Of Water/Hr.(Lines 8, 10, 17 , 19, 27, 28, 29,30)  
Reviewed and discussed but no decision. Will review and decide at next meeting.

4. Adjournment: Meeting Adjourned at 8:10 PM

Next meeting: May 14, 2019 Tuesday @ 6PM – 8PM