

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

March 5, 2019

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer
Renee Breeden, Secretary

EMPLOYEES PRESENT: Kerrie Kauzlarich
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on March 5, 2019. The meeting was called to order by President, Victor Armendariz at 7:02 P.M.

2. CALL TO THE PUBLIC
No call to the public (moved to current events)

3. SUMMARY OF CURRENT EVENTS
Walt Michels stated that nothing went out to inform homeowners that the irrigation was running behind. Treasurer Larry Hudson thought that we should email Kay Lorenzen the information and she could forward it to people on her list for the time being.

4. APPROVAL OF MINUTES
Approval moved to next month.

5. REPORTS
A. Financial Report
1. Approval of financial report

Cathy Hacker presented the January reports.

****MOTION** Secretary Renee Breeden made a motion to move up Item D. in new business, cash flow statement, to discuss ahead of old business. President Victor Armendariz seconded, motion carried.

D. Discuss and possible action on cash flow statement:

Discussion. Tabled until next month.

B. Manager's Report

February 2019 Manager Report

Line 12 is getting connected as we speak. We have some cosmetic things to do tomorrow and the next day. We are going to be close to 20 hours behind.

C. Custodian of Records

Treasurer Larry Hudson had one Public Records request which he is working on.

6. OLD BUSINESS:

A. Discuss and possible action on progress of desk manuals for Managers:

Discussion. Tabled until next month.

B. Discuss and possible action on repairs and line replacements:

Discussion. No action.

C. Discuss and possible action on obtaining insurance bids:

Discussion. Tabled until special meeting.

D. Discuss and possible action on researching new attorney for district:

Discussion. Tabled until next month.

E. Discussion and possible action on GPS procedures and information:

Discussion. Tabled until next month.

F. Discuss and possible action on Attorney General complaint and Brenda Brown complaint against Sunburst Farms:

Discussion. No action.

7. NEW BUSINESS

A. Discuss and possible action on 90 day review for 2 employees.

MOTION

President Victor Armendariz made a motion to give James and Kerrie a \$1.00 an hour raise. Secretary Renee Breeden seconded and motion carries.

B. Discuss and possible action on annual audit/review of the district.

MOTION

Secretary Renee Breeden made a motion to ratify the submission of the annual audit and review of the district. Treasurer Larry Hudson seconded and motion carries.

C. Discuss and possible action on annual Insurance policy renewal.

Discussion. Tabled until special meeting.

D. Discuss and possible action on cash flow statement.

Moved order, see above.

E. Discuss and possible action on Attorney General and Brenda Brown lawsuit.

Discussion. Tabled until next month

ADJOURNMENT: Without objection, meeting adjourned at 8:44 PM

Dated this 6th day of March, 2019

Submitted by: Kerrie Kawzlarich
Office Assistant

Minutes accepted on: _____, 2019 by Secretary _____

***Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*

Sign in Sheet 3/5/19

Personnel
Crew

WALTER MICHELS

Wally Robinson