

SUNBURST FARMS IRRIGATION DISTRICT

EXECUTIVE BOARD

Kay Lorenzen, President
Victor Armendariz, Secretary
Brett Harrison, Member

Regular Board of Directors Meeting

February 4, 2014 – 7:00 P.M.
Irrigation District Office
16040 N. 43rd Avenue
Glendale, AZ 85306

Members of the Board of Directors will attend either in person or by telephone, video or internet conferencing

AGENDA

REGULAR BOARD MEETING

1. CALL TO ORDER: (Kay Lorenzen, President)

Meeting Guidelines – The following guidelines shall be in place for these meetings

1. Homeowners will have three (3) minutes to address the Board in the Call to the Public. Input from the public on agenda items should be provided during Call to the Public.
2. Homeowners must be recognized by the Presiding Officer to speak. Only one (1) person may speak at a time.
3. Homeowners will address the board, not each other, once recognized by the Presiding Officer.
4. The Board may not discuss irrigation issues with each other outside of Open Meetings; noticed meeting are the only time business issues may be discussed. It is the Board's time to discuss issues.
5. Time permitting, the Board may allow input from the public during the meeting. Homeowners may speak only one time per issue.

2. APPROVAL OF MINUTES:

Regular Board of Directors Meeting January 7, 2014, Special Board of Directors Meeting January 14, 2014

3. CALL TO PUBLIC:

(This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration on and decision at a later date).

4. REPORTS:

- A. Financial Report (Cathy Hacker)
 1. Tax Exempt Information
 2. Approval of financial report
- B. Summary of Current Events (Kay Lorenzen, President)
- C. Board Reports (Victor Armendariz, Secretary) Deposit received from contractor which was awarded line replacement contract in the amount of \$173,100 RFP #01-14
- D. Managers' Report (Richard Mitten) Repairs completed in 2013 and January of 2014, update line replacements on line 9 and/or 10, 43rd Ave pump increase and preliminary sensor test
- E. Custodian of Records (Brenda Brown) Completed/Outstanding/Fees collected

5. OLD BUSINESS

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- A. Discuss and Possible action on recommended Journal Entry suggested by Seely & Mullins in Fiscal Year 2011-2012 review. Recommended journal entry is regarding accumulated depreciation in the amount of \$184,482.48
 - B. Discuss and possible action on the appointment of new attorney specializing in Open Meeting Law and Public Records
 - C. Discuss and explore qualifications and pricing of district accountant
 - D. Discuss and possible action on maintenance procedures and records for irrigation lines
 - E. Discuss and possible action on the current complaint/resolution letter from the Attorney General's Office dated 10/11/2013

6. NEW BUSINESS:

- A. Discuss and possible action on lowering the bridle path located on line 7 from 47th Ave to 49th Ave
- B. Discuss and possible action on method of selling the 2010 Chevy irrigation truck
- C. Discuss and possible action on issues raised concerning the raising of standpipe on line 13
- D. Discussion on standpipe sensors and testing findings
- E. Discuss and possible action regarding options for surveillance system
- F. Discuss and possible action on ratification of pay increases for hourly employees effective Dec 21, 2013
- G. Discuss and possible action that all salary decisions will require a board vote
- H. Discuss and possible action on rate and method for cleaning bridle paths
- I. Discuss and possible action on complying with State Statute on publishing minutes approved by resolution of the board. A.R.S. 48-2976
- J. Discuss and possible action on future agenda items

7. ADJOURNMENT:

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**NOTICE OF THE REGULAR BOARD MEETING OF THE
SUNBURST FARMS IRRIGATION DISTRICT BOARD OF DIRECTORS**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the general public that the Sunburst Farms Irrigation District Board of Directors will hold a regular meeting, open to the general public, on Tuesday, February 4, 2014 at 7:00 p.m. The meeting will be held at Sunburst Farms Irrigation District 16040 N. 43rd Avenue, Glendale, Arizona 85306. Members of the Board of Directors will attend either in person or by telephone conference call. If indicated in the agenda, the Board of Directors may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. Attached is a tentative agenda for the meeting. A copy of the final agenda for the meeting will be available at the District office, 16040 N. 43rd Avenue, Glendale, Arizona, at least twenty-four (24) hours in advance of the meeting.

Dated: February 3, 2014

SUNBURST FARMS IRRIGATION DISTRICT

By: 
Brenda Brown
Office Manager