

Kay Lorenzen,	President
Renee Breeden,	Secretary
Larry Hudson,	Treasurer

**NOTICE OF REGULAR MEETING
OF THE BOARD OF DIRECTORS**

LDS Church,
“Cultural Hall”
 5250 W. Thunderbird Rd.
 Glendale, AZ 85306

NOTICE IS HEREBY GIVEN, pursuant to A. R. S. Section 38-431.02A, that the Board of Directors of the Sunburst Farms Irrigation District will hold a regular meeting, which is open to the general public, on **April 3, 2018 at 6:00 p.m.** at the LDS Church “Cultural Hall” located at 5250 W. Thunderbird Rd, Glendale, Arizona, 85306 to consider the following:

AGENDA

Members of the Board of Directors will attend either in person or by telephone, video or internet conferencing.

RULES FOR ADDRESSING THE IRRIGATION BOARD OF DIRECTORS

It is the Board’s desire to hear public comments on agenda items. As it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

1. Homeowners will have three (3) minutes to address the Board in the Call to the Public. Input from the public on agenda items should be provided during Call to the Public.
2. Homeowners must first be recognized by the Presiding Officer to speak. Only one (1) person may speak at a time.
3. Homeowners will address the board, not each other, once recognized by the Presiding Officer.
4. The Board may not discuss District business with each other outside of Open Meetings; noticed meeting are the only time business issues may be discussed. It is the Board’s time to discuss issues.
5. Time permitting, the Board may allow input from the public during the meeting. Homeowners may speak only one time per issue.

1. CALL TO ORDER: (Kay Lorenzen, President)
2. CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SEESION OF THE BOARD PURSUANT TO A.R.S. SECTION 38-431.03.A.3 LEGAL ADVISE WITH THE ATTORNEY:

RECONVENE IN OPEN SESSION

3. CALL TO ORDER: (Kay Lorenzen, President)
4. SUMMARY OF CURRENT EVENTS: A brief summary of current events may be provided by the President, members of the Board and/or District Management. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.
5. CALL TO PUBLIC: (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter,

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responding to any criticism or scheduling the matter for further consideration on and decision at a later date).

6. APPROVAL OF MINUTES:

Regular Board of Directors Meeting March 6, 2018 and Special Board of Directors Meeting March 19, 2018

7. REPORTS:

- A. Financial Report (Cathy Hacker)
 - 1. Approval of financial report
- B. Summary of Current Events (President) A brief summary of current events may be provided by the President, members of the Board and/or District Management. The Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed.
- C. Managers' Report (Richard Mitten) Breaks/Leaks/Pumps/Repairs & Current Events
 - Pump Report
- D. Custodian of Records (Brenda Brown) Completed/Outstanding/Fees collected
- E. Ad Hoc Committees (Chairperson)
 - Billing and Collection Policy (Kay Lorenzen)
 - Employee Evaluation (Renee Breeden)
 - Vehicle Longevity (Larry Hudson)

8. OLD BUSINESS:

- A. Discuss and possible action on getting quotes for a new irrigation scheduling program
- B. Discuss and possible action on definition of "agricultural"
- C. Discuss and possible action on pending insurance claim with 39th Ave pump failure
- D. Discuss and possible action on complaint from Lot 17 with regards to equitable water
- E. Discuss and possible action to change the monthly statement mailing to use bulk rate mailing and to initiate emailing of statements through Quick Books to homeowners who request to receive their statements via email with the process to start with the April 2016 mailing
- F. Discuss and possible action to ratify vacation days for Office Manager

9. NEW BUSINESS:

- A. Discuss and possible action on Maricopa County letter
- B. Discuss and possible action to on retention agreement new firm for Michelle Swann and possible retainer or Deposit
- C. Discuss and possible action to ratify the payment to Schneider and Onofry in the amount of \$3,080.47
- D. Discuss and possible action on legal fees
- E. Discuss and possible action to accept payment proposal from Lot #149 Line 07
- F. Discuss and possible action to approve one (1) vacation day for Office Manager
- G. Discuss and possible action to establish Employee Handbook Committee
- H. Discuss and possible action to establish Budget Committee
- I. Discuss and possible action on signature on HOA/SBFID agreement for container parked on SBFID property
- J. Discuss and possible action to establish personnel files per guidelines presented
- K. Discuss and possible action to change bank

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- L. Discuss and possible action on vehicle longevity
- M. Discuss and possible action on vehicle longevity
- N. Discuss and possible action on future agenda items

Members of the Board may, upon motion and majority vote, convene into one or more executive sessions, which will not be open to the public, regarding any of the matters otherwise noticed on this agenda for any of the purposes specified in A.R.S. Sections 38-431.03A(1) through (7), inclusive, including, without limitation, discussion, consideration or consultation (i) with its attorneys for legal advice or to consider its position and instruct its attorneys regarding contracts that are the subject of negotiation, in pending or contemplated litigation or in settlement discussions, (ii) of employment, assignment, appointment, promotion demotion, dismissal salaries, disciplining or resignation of District officers, appointees or employees, (iii) of records exempt by law from public inspection, or (iv) with designated representatives regarding negotiations for the purchase, sale or lease of real property.

10. ADJOURNMENT:

Posted this _____ day of _____, 20 ____.

By: _____
Brenda Brown, Custodian of Records

The Sunburst Farms Irrigation District does not discriminate on the basis of disability in admission to its public meetings. Persons with a disability may request a reasonable accommodation by contacting the District at phone number (602) 938-8760. Requests should be made by noon of the day of the scheduled meeting to allow time to arrange the accommodation.