

Kay Lorenzen,	President
Brett Harrison,	Secretary
Eldon Graber,	Member

**NOTICE OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

15610 N. 35<sup>th</sup> Avenue, Suite #7  
Phoenix, AZ 85053

**NOTICE IS HEREBY GIVEN**, pursuant to A. R. S. Section 38-431.02A, that the Board of Directors of the Sunburst Farms Irrigation District will hold a regular meeting, which is open to the general public, on **Tuesday, April 7, 2015 at 7:00 p.m.** at the new District Office located at 15610 N. 35<sup>th</sup> Ave. Suite #7, Phoenix, Arizona, to consider the following:

**AGENDA**

Members of the Board of Directors will attend either in person or by telephone, video or internet conferencing.

**RULES FOR ADDRESSING THE IRRIGATION BOARD OF DIRECTORS**

It is the Board's desire to hear public comments on agenda items. As it is important to maintain order during the meeting, please adhere to the following rules of order if you wish to speak:

1. Homeowners will have three (3) minutes to address the Board in the Call to the Public. Input from the public on agenda items should be provided during Call to the Public.
2. Homeowners must first be recognized by the Presiding Officer to speak. Only one (1) person may speak at a time.
3. Homeowners will address the board, not each other, once recognized by the Presiding Officer.
4. The Board may not discuss District business with each other outside of Open Meetings; noticed meeting are the only time business issues may be discussed. It is the Board's time to discuss issues.
5. Time permitting, the Board may allow input from the public during the meeting. Homeowners may speak only one time per issue.

1. CALL TO ORDER: (Kay Lorenzen, President)
2. CALL TO PUBLIC: (This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration on and decision at a later date).
3. APPROVAL OF MINUTES: Special Board of Directors Meeting February 16, 2015, Special Board of Directors Meeting February 19, 105 and Regular Board of Directors Meeting March 3, 2015
4. REPORTS:
  - A. Financial Report (Cathy Hacker)
    1. Tax Exempt Information
    2. Approval of financial report
  - B. Summary of Current Events (President) A brief summary of current events may be provided by the President, members of the Board and/or District Management. The

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- C. Managers' Report Board will not propose, discuss, deliberate or take legal action at the meeting on any matter addressed in the summaries, unless the specific item is otherwise properly noticed. (Richard Mitten) Monthly repairs, thank homeowners for donating sea container, replacement of new line on bridle path 15
- D. Custodian of Records (Brenda Brown) Completed/Outstanding/Fees collected
- E. Office Upgrade Committee (Karen Mills, Chairperson)

5. OLD BUSINESS

- A. Discuss and possible action on what to do with the VFD "Variable Frequency Drive"
- B. Discuss and possible action to approve the review for Fiscal Year 2013-2014

6. NEW BUSINESS

- A. Discuss and possible action to define work hours for health benefits
- B. Discuss and possible action to approve windshield replacement
- C. Discuss and possible action to allow 3 1/2 vacation days to carry over from 2014 due to family emergency for Office Manager
- D. Discuss and possible action to sign a six (6) month lease on current office location in the amount of \$800 per month plus taxes. Month to month rental could be subject to change with 30 days' notice
- E. Discuss and possible action to ratify the new office building facing north or west
- F. Discuss and possible action to approve change order in the amount of \$500 for the removal of two (2) loads of buried concrete at the 43<sup>rd</sup> Ave building location
- G. Discuss and possible action to ratify the purchase of 68.8 tons of recycled asphalt and moving five (5) loads of dirt to the 43<sup>rd</sup> Ave building location in the amount of \$1,338.20
- H. Discuss and possible action concerning the RFP process for the District office construction and waiver of attorney client privilege for memorandum from Curtis, Goodwin, Sullivan, Udall & Schwab, District Attorneys, dated April 3, 2015 regarding same
- I. Discuss and possible action to approve cost in lowering the bridle path on Line 7 from 47<sup>th</sup> to 49<sup>th</sup> Ave
- J. Discuss and possible action to add dirt to bridle path behind lot #450
- K. Discuss and possible action to appoint budget chair and committee for FY 15-16
- L. Discuss and possible action on future agenda items

The Board may, upon motion and majority vote, convene into one or more executive sessions, which will not be open to the public, regarding any of the matters otherwise noticed on this agenda for any of the purposes specified in A.R.S. Sections 38-431.03A(1) through (7), inclusive, including, without limitation, discussion, consideration or consultation (i) with its attorneys for legal advice or to consider its position and instruct its attorneys regarding contracts that are the subject of negotiation, in pending or contemplated litigation or in settlement discussions, (ii) of employment, assignment, appointment, promotion demotion, dismissal salaries, disciplining or resignation of District officers, appointees or employees, (iii) of records exempt by law from public inspection, or (iv) with designated representatives regarding negotiations for the purchase, sale or lease of real property.

7. ADJOURNMENT:

Posted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

by: \_\_\_\_\_  
Brenda Brown, Custodian of Records



## SUNBURST FARMS IRRIGATION DISTRICT

## EXECUTIVE BOARD

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The Sunburst Farms Irrigation District does not discriminate on the basis of disability in admission to its public meetings. Persons with a disability may request a reasonable accommodation by contacting the District at phone number (602) 938-8760. Requests should be made by noon of the day of the scheduled meeting to allow time to arrange the accommodation.