

OFFICE UPGRADE COMMITTEE

Meeting Minutes

June 17, 2015

I. Call to order

Karen Mills called to order the meeting of the Office Upgrade Committee at 12:02 PM on **June 17, 2015** at 15610 N. 35th Ave Suite 7, Phoenix, AZ 85053. In attendance: Karen Mills, Peggy Schwend, Paul Peterson & David Franklin.

II. NEW BUSINESS

A. Discuss and possible action on recommendations to the Board of Directors for General Contractor in reference to RFP #01-15 New District Office.

Comments were made that Distinctive Builders LLC was the only one of the four contractors that was listed in the BBB. Paul Peterson reviewed the list of projects that submitted by Kroll.

1. Paul Peterson talked to David with Loves. David spoke well of Kroll indicating there were no major change orders on the renovation project.
2. Paul talked to Reverend Black from South Baptist Church. Reverend Black stated that he was satisfied with the construction performed by Kroll. He commented that he would use Kroll again. The work was a ground up building construction.
3. Paul talked to Ali Hamsi who is a structural engineer. Kroll had performed various renovation projects on the temple. Ali Hamsi said Kroll did good quality work and he would use Kroll again for future projects.

The committee members discussed the information. Kroll is the lowest bid and the references were favorable. Motion was made by Paul Peterson and seconded by Peggy Schwend:

Moved that if the Board of Directors finds the amount of Kroll's bid acceptable, the committee recommends to the Board of Directors that SBFID begin dialog and negotiations with the revised price including the new civil and changes to wall at the west property line. (Motion Passed).

Adjournment: Karen Mills adjourned the meeting at 12:11 PM.

Draft Minutes submitted by: Peggy Schwend