

SUNBURST FARMS IRRIGATION DISTRICT
Regular Board of Directors Meeting
Sunburst Elementary School
14218 N. 47th Avenue
Glendale, AZ 85306

November 6, 2012

MEMBERS PRESENT: Victor Armendariz, President
Courtland Rouse, Member

MEMBERS ABSCENT: Carrie Kuitunen, Secretary

EMPLOYEES PRESENT: Brenda Brown
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Victor Armendariz, President, at 6:36 P.M.

2. APPROVAL OF MINUTES:

Member Courtland Rouse *made a motion to table the Regular Board of Directors Meeting July 3, 2012, Special Board of Directors Meeting July 13, 2012, Executive Session of Directors Meeting July 13, 2012, Regular Board of Directors Meeting August 7, 2012, Regular Board of Directors Meeting September 4, 2012, Regular Board of Directors Meeting October 2, 2012 and the Emergency Board of Directors Meeting October 3, 2012 indefinitely until further notification.* President Victor Armendariz seconded the motion. Motion Passed.

3. CORRESPONDENCE:

1. Letter dated October 4, 2012 from U.S. Department of Justice
2. Letter dated October 19, 2012 from Arizona Department of Water Resources
3. Letter dated October 30, 2012 from Arizona Department of Water Resources
4. Email dated October 24, 2012 from homeowner Lynette Gray
5. Response email dated October 26, 2012 to homeowner Lynette Gray from Legal Liaison David Rich
6. Email dated October 25, 2012 from homeowner Randy Videen
7. Letter dated November 5, 2012 from President Victor Armendariz addressed to Christopher Munns, Assistant Attorney General

4. REPORTS:

A. Financial Report:

Accountant Robert Hacker stated that the objective of these reports is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the reports. The intended purpose of these reports is for management discussion and review. See Attachment

MOTION

Member Courtland Rouse *made a motion to approve September 2012 financial statement.* President Victor Armendariz seconded the motion. **Motion Passed.**

B. Board Reports:

None

C. Irrigation Manager Report:

Irrigation Manager Richard Mitten stated that eight (8) repairs were completed for the month of October, 2012 with twenty nine (29) remaining. Richard reported that both pump sites had been vandalized. See Attachment

D. Legal Liaison Report:

No report given

E. Pump/Repair Report:

Homeowner Bob Bustoz reported on the trend of both pumps. See Attachment

F. GPS Committee Report:

None

5. OLD BUSINESS:

A. Discuss and possible action to capitalize 160' Lot #565 Line 6 replacement:**MOTION**

Member Courtland Rouse *made a motion to table this agenda item until the next Regular Board of Directors Meeting.* President Victor Armendariz seconded the motion. **Motion Passed.**

B. Discuss and possible action in regard to prior homeowner account fees, charges, credit memos and possible failure by the district to adhere to collection policies:**MOTION**

President Victor Armendariz *made a motion to table this agenda item until the next Regular Board of Directors Meeting.* Member Courtland Rouse seconded the motion. **Motion Passed.**

C. Discuss and possible action on accepting proposal in regards to Lot 220 Line 06:

MOTION President Victor Armendariz *made a motion to accept the proposal in regards to Lot 220 Line 06 in the amount of \$2,800. The remainder shall be removed from the books and that the District would not be held liable. Also, Mr. and Mrs. Stires's would not be held liable.* Member Courtland Rouse seconded the motion. **Motion Passed.**

D. Discuss and possible action to move forward to three week irrigation schedule:

MOTION Member Courtland Rouse *made a motion to approve a three week irrigation schedule. Lines 5-10 will resume irrigation the week of November 26, 2012 and the week of December 17, 2012. Lines 1-4 & 11-18 will resume irrigation the week of December 3, 2012 and starting on Wednesday, December 26, 2012. In addition the staff can take off Monday, December 24, 2012.* President Victor Armendariz seconded the motion. **Motion Passed.**

E. Discuss and possible action on the procedure to move forward with the ED7 admission request and collection of signatures:

MOTION Member Courtland Rouse *made a motion to remove Old Business E, ED7 permanently.* President Victor Armendariz seconded the motion. **Motion Passed.**

6. NEW BUSINESS:

A. Discuss and possible action to ratify the purchase of new motor in the amount of \$24,678 that was approved during the Emergency Meeting held on October 3, 2012:

MOTION President Victor Armendariz *made a motion to ratify the purchase of the new motor in the amount of \$24,679.* Member Courtland Rouse seconded the motion. **Motion Passed.**

B. Discuss and possible action to capitalize the 43rd Avenue new motor in the amount of \$24,678:

MOTION President Victor Armendariz *made a motion to capitalize the 43rd Avenue new motor in the amount of \$24,679 over a five year period.* Member Courtland Rouse seconded the motion. **Motion Passed.**

C. Discuss and possible action to accept bids for the old 43rd Avenue electric motor:

MOTION Member Courtland Rouse *made a motion to table this agenda item indefinitely.* President Victor Armendariz seconded the motion. **Motion Passed.**

9. ADJOURNMENT:

Without objection, meeting adjourned at 8:18 PM.

Dated this _____ day of _____, 2012

Submitted by: Brenda Brown, Office Manager

Minutes accepted on: _____, 2012 by Secretary _____.

***Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*