

SUNBURST FARMS IRRIGATION DISTRICT  
 Special Board of Directors Meeting  
 Denny's Restaurant  
 5161 W. Thunderbird Road,  
 Glendale, Arizona, 85306

September 12, 2014

MEMBERS PRESENT: Kay Lorenzen, President  
 Brett Harrison, Member

MEMBERS ABSENT: Victor Armendariz, Secretary

EMPLOYEE PRESENT: Brenda Brown

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, President, at 12:15 P.M.

2. NEW BUSINESS:

**A. Discuss and possible action on moving office to a temporary location due to mold and unsafe air quality due to repeated flooding:**

President Kay Lorenzen stated that this meeting is being held because of the current condition of the district office and that the Board Members need to address the situation. Heavy discussion ensued between President Kay Lorenzen, Member Brett Harrison, Office Manager Brenda Brown, Homeowners Peggy Schwend, Ken Rice, Lynette Gray and Larry Hudson regarding repeated severe flooding of the district office, mold, mildew, termites, flooring, air quality, working conditions for the employees and the loss of work hours. Office Manager Brenda Brown supplied additional information regarding rental options. Brenda stated that most commercial property owners require a minimum three (3) year lease and prices varied from \$800 to \$1,600 a month for a 900 sf office. Brenda reported that she visited several properties from Bell Road to 35<sup>th</sup> Avenue to Thunderbird. Brenda also stated that mobile mini has a 44' x 12' mobile office with a restroom available but the district would need to hook up the electric and sewer. Discussion ensued regarding the possibility of building a new office due to the deplorable condition of the current office.

**MOTION**

President Kay Lorenzen *made a motion to relocate the district office to 15610 N. 35<sup>th</sup> Avenue, Suite #7 for \$800 a month and not to exceed \$1,600 for the first month rent/deposit.* Member Brett Harrison seconded the motion. **Motion Passed.**

**B. Discuss and possible action on any other provisions such as but not limited to rest rooms, phone, temperature control and computer:**

No action taken

3. ADJOURNMENT:

Without objection, meeting adjourned at 1:06 PM

Dated this \_\_\_\_ day of \_\_\_\_\_, 2014

Submitted by: \_\_\_\_\_  
Office Manager

Minutes accepted on: \_\_\_\_\_, 2014 by Secretary\_\_\_\_\_.

**\*Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*