

# DRAFT

SUNBURST FARMS IRRIGATION DISTRICT  
Employee Evaluation Committee Meeting  
Sunburst Farms Irrigation District  
16040 N. 43<sup>rd</sup> Avenue  
Glendale, AZ 85306

October 26, 2017

MEMBERS PRESENT: Kay Lorenzen, Peggy Schwend and Karen Gould

EMPLOYEES PRESENT: Brenda Brown  
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Employee Evaluation Committee was held on October 26, 2017. The meeting was called to order by Kay Lorenzen, at 6:31 P.M.

2. NEW BUSINESS:

**A. Discuss and possible action to approve September 26, 2017 minutes:**

**MOTION** *Made to approve the September 26, 2017 minutes* seconded and carried unanimously.

3. OLD BUSINESS:

**C. Discuss and possible action on updating employee evaluations:**

Committee discussed weighted values based on prioritizing the importance of each item.

The next regular meeting of the Sunburst Farms Irrigation District Employee Evaluation Committee is set for Wednesday, November 15, 2017 at 6:30 P.M.

4. ADJOURNMENT:

Without objection, meeting adjourned at 7:46 P.M.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2017

Submitted by: \_\_\_\_\_  
Committee Secretary

**\*Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*