

DRAFT MINUTES

SUNBURST FARMS IRRIGATION DISTRICT
Collection Policy Committee Meeting
Sunburst Farms Irrigation District
16040 N. 43rd Avenue
Glendale, AZ 85306

November 6, 2017

MEMBERS PRESENT: Kay Lorenzen, Peggy Schwend, Rick Gould and Larry Hudson

MEMBERS ABSENT: Karen Mills

EMPLOYEES PRESENT: Brenda Brown
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Collection Policy Committee was held on September 19, 2017. The meeting was called to order by Kay Lorenzen, at 6:36 P.M.

2. NEW BUSINESS:

A. Discuss and possible action on updating the Collection Policy:

The following topics were discussed:

- a. Internet options.
- b. Payment options.
 - PayPal
 - Square
 - Debit card
 - Credit card
- c. Associated fees.
- d. Overhead regulations.

3. ADJOURNMENT:

Without objection, meeting adjourned at 7:35 P.M.

Dated this _____ day of _____, 2017

Submitted by: _____

Committee Secretary

***Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*