

DRAFT NOT-APPROVED

SUNBURST FARMS IRRIGATION DISTRICT
Regular Board of Directors Meeting
15610 N. 35th Avenue, Suite #7
Phoenix, AZ 85053

June 02, 2015

MEMBERS PRESENT: Kay Lorenzen, President
Brett Harrison, Secretary
Eldon Graber, Member available telephonic

EMPLOYEES PRESENT: Brenda Brown
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, President, at 7:04 P.M.

2. CALL TO THE PUBLIC:

1. Homeowner Rob Meyers thanked the Board Members for volunteering their time and also stated his concerns regarding the bridle path on Line 7 from 47th Ave to 49th Ave as to when the dirt will be removed.

3. APPROVAL OF MINUTES:

MOTION

Secretary Brett Harrison *made a motion to approve the Regular Board of Directors Meeting May 5, 2015 and the Special Board of Directors Meeting May 27, 2015.* Member Eldon Graber seconded the motion. **Motion Passed**, unanimously.

4. REPORTS:

A. Financial Report:

Accountant Cathy Hacker reviewed and explained the financial reports to cover any line items that were significantly over or under budget.

1. Tax Exempt Information:

President Kay Lorenzen tabled this agenda item indefinitely

2. Approval of financial report:

MOTION Secretary Brett Harrison *made a motion to approve the April 30, 2015 Financial Report for filing.* Member Eldon Graber seconded the motion. **Motion Passed**, unanimously.

B. Summary of Current Events:

President Kay Lorenzen asked Member Eldon Graber if he's taken the Open Meeting Class.

C. Managers' Report:

Irrigation Manager Richard Mitten stated that ten (10) repairs and five (5) maintenance jobs were completed for the month of May; this leaves twenty one (21) repairs remaining. Richard reported on the infestation of gophers, additional homeowners taking advantage of the five (5) minute increments of water and that the 43rd Ave soft start failed a week ago. Richard also thanked the irrigators for working overtime so that the homeowners did not go without water. See attachment

D. Custodian of Records Report:

Custodian of Records Brenda Brown reported on completed/outstanding and fees collected. Six (6) ongoing public information requests for the electronic agenda and minutes which contained metadata were fulfilled for Randy Videen. Fees collected totaled \$.90.

E. Office Upgrade Committee Report:

No report given

5. NEW BUISNESS:

A. Discuss and possible action to approve the statement for attorney fees in the amount of \$3,709:

President Kay Lorenzen stated that she invited the attorney to one (1) Committee Meeting and one (1) Regular Meeting so that we were certain that we would be moving forward in a lawful manner with our bid process. Kay also reported that there were some additional phone calls between her and the attorneys.

MOTION Secretary Brett Harrison *made a motion to approve the statement for attorney fees in the amount of \$3,709.* President Kay Lorenzen seconded the motion. Member Eldon Graber voted nay. **Motion Passed.**

B. Discuss and possible action to approve Seely & Mullins to perform the review for FY ending June 30th, 2015:

President Kay Lorenzen stated that Seely & Mullins provided us written correspondence regarding our Fiscal Year review for year ending June 30, 2015 with an estimated amount of \$4,850. Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison and Office Manager Brenda Brown regarding the estimate for \$4,850 and that last year this line item was over budget due to the discrepancy from Colby & Powell.

MOTION Secretary Brett Harrison *made a motion to approve Seely & Mullins to perform the review for Fiscal Year ending June 30, 2015 for an estimated amount of \$4,850.* Member Eldon Graber seconded the motion. **Motion Passed**, unanimously.

C. Discuss proposed Budget for FY 2015-2016:

Discussion ensued between President Kay Lorenzen and Secretary Brett Harrison regarding the proposed budget, capital funding, and future line replacements and setting a Special Meeting of the Board of Directors to discuss and approve the proposed budget.

President Kay Lorenzen tabled this agenda item for a Special Meeting

D. Discuss and possible action on future agenda items:

- 1. Current Banking Institute
- 2. Health insurance
- 3. Proposed budget
- 4. Prioritizing future line replacements
- 5. 43rd Ave pump vibration
- 6. Soft Start

6. ADJOURNMENT:

Without objection, meeting adjourned at 7:38 PM

Dated this _____ day of _____, 2015

Submitted by: _____
Office Manager

Minutes accepted on: _____, 2015 by Secretary_____.

***Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*