

SUNBURST FARMS IRRIGATION DISTRICT
 Special Board of Directors Meeting
 15610 N. 35th Avenue, Suite #7
 Phoenix, AZ 85053

June 29, 2015

MEMBERS PRESENT: Kay Lorenzen, President
 Brett Harrison, Secretary
 Eldon Graber, Member

EMPLOYEES PRESENT: Brenda Brown
 Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, President, at 6:32 P.M.
2. NEW BUSINESS:

A. Discuss and possible action to approve health insurance benefits:

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison and Member Eldon Graber regarding the different plans available from Aetna Health Insurance.

MOTION Secretary Brett Harrison *made a motion to approve Arizona Silver Savings Plus health insurance benefits in the amount of \$1,804.42 per month.* Member Eldon Graber seconded the motion. **Motion Passed**, unanimously.

B. Discuss and possible action to award bid in reference to RFP 01-2015 “Office Building”:

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison and Member Eldon Graber regarding the three (3) lowest bids and their qualifications. Discussion ensued regarding a puddle ramp, maintaining the parking lot and subcontractors. The three (3) lowest bids were as follows:

1. Kroll Construction	\$139,900.00
2. Distinctive Builders LLC	\$156,351.01
3. GCON	\$159,700.00

MOTION President Kay Lorenzen *made a motion to award the bid to Kroll Construction in the amount of \$139,900.* Secretary Brett Harrison seconded the motion. Member Eldon Graber voted nay. **Motion Passed.**

C. Discuss and possible action to dissolve the New Office Building Committee:

MOTION President Kay Lorenzen *made a motion to dissolve the New Office Building Committee:* Secretary Brett Harrison seconded the motion. **Motion Passed**, unanimously.

D. Discuss and possible action to approve an increase of membership fees to cover the cost of the District Building:

Discussion ensued regarding the committee’s proposal and the additional cost of the New District Building which would increase the membership rate. The three (3) lowest increases range from \$4.72 to \$6.71 per acre per month.

MOTION Member Brett Harrison *made a motion to increase the membership fee an additional \$4.72 per acre per month for one (1) year to pay the cost of the District Building.* President Kay Lorenzen seconded the motion. Member Eldon Graber abstained. **Motion Passed.**

E. Discuss and possible action to approve the proposed budget for FY 2015-2016 that’s been recommended by the Budget Committee:

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison and Member Eldon Graber regarding the committee’s recommendation and came to the conclusion that the new 2015-2016 proposed Annual Budget/Capital Budget figures is as follows: Membership fee will increase \$1.09 for a total of \$39.93 per acre per month and the original Capital Expenditure fee of \$2.50 remains the same and an additional \$4.72 per acre per month for one (1) year to cover the cost of the New District Building effective July 1, 2015. These numbers were comprised from the budget information. Total water fee income \$274,740. Total membership income including Capital Expenditure fees \$468,489. Depreciation expense \$117,960. Total general expenses \$412,831.

MOTION Brett Harrison *made a motion to approve the proposed Budget for 2015-2016 as recommended by the Budget Committee. The water fee is \$28.92 per hour, membership fee \$47.15 per acre per month.* President Kay Lorenzen seconded the motion. **Motion Passed**, unanimously.

3. ADJOURNMENT:

Without objection, meeting adjourned at 7:08 PM

Dated this ____ day of _____, 2015

Submitted by: _____
Office Manager

Minutes accepted on: _____, 2015 by Secretary_____.

***Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*