

OFFICE UPGRADE COMMITTEE

Meeting Minutes

January 22, 2015

I. Call to order

Karen Mills called to order the regular meeting of the Office Upgrade Committee at 6:40 PM on **January 22, 2015** at 15610 N. 35th Ave Suite 7, Phoenix, AZ 85053.

In attendance: Karen Mills, Peggy Schwend, Paul Peterson & David Franklin.

Karen Mills stated that the Mulders are not interested in selling.

II. NEW BUSINESS

A. Discuss and possible action on next steps in the building process.

1. Demolition

Motion made by David Franklin and seconded by Karen Mills.

Moved to recommend to the board to demolish the building at 43rd Avenue.

(Motion passed with 3 ayes and 1 abstention).

Paul Peterson commented that SFID needs a Dust Permit before the building is demolished. He related that there are fines that would have to be paid by SFID and the contractor for any violation. Discussion ensued and it was noted that this item needs to be placed on the next agenda and addressed at the next meeting.

2. Bids

A Motion made by Paul Peterson but died for lack of a second. (Motion to close the bids for the demolition of the building). Discussion ensued about the bids. Several bids to demolish the 43rd avenue building have already been submitted to SFID. It was commented that a cutoff date needed to be set so any contractors who want to make a bid have time to submit the bid.

Motion made by Karen Mills and seconded by Paul Peterson.

Moved to accept bids for demolition of the building until 12 noon, Thursday 1/29/2015.

(Motion passed).

B. Discuss and possible action to reset the electric panel for 200 amp service

Discussion ensued regarding the need for a temporary electrical panel needed to be installed before the demolition of the building.

Motion was made by Paul Peterson and seconded by David Franklin:

Moved to request Richard Mitten to solicit bids for licensed electrical contractors to supply and install single phase 200 amp commercial grade meter section and panel that is APS compatible. (Motion Passed)

III. Adjournment

Karen Mills adjourned the meeting at 7:15 PM.

Draft Minutes submitted by: Peggy Schwend

Next Meeting: 01/29/2015 at 6 PM - 15610 N. 35th Ave Suite 7, Phoenix, AZ 85053