

SUNBURST FARMS IRRIGATION DISTRICT
 Special Board of Directors Meeting
 Sunburst Farms Irrigation District
 16040 N. 43rd Avenue
 Glendale, AZ 85306

January 14, 2014

MEMBERS PRESENT: Kay Lorenzen, President
 Victor Armendariz, Secretary
 Brett Harrison, Member

EMPLOYEES PRESENT: Brenda Brown
 Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, Secretary, at 7:03 PM

2. CALL TO THE PUBLIC:

None

3. REPORTS:

A. Board Report: (Victor Armendariz) Salt River Project - Irrigation delivery system

Secretary Victor Armendariz stated that he spoke to a Board Member Jack White from Salt River Project "SRP" regarding the replacement of concrete pipe. Victor stated that SRP uses concrete pipe, and very seldom using PVC.

4. NEW BUSINESS:

A. Discuss and possible action on the district purchasing pipe and having the purchase price and tax reduced from the bid thereby saving the district approximately \$5,411.91 in reference to RFP #01-14 for lines 9 and 10 replacements from 45th Ave to 47th Ave.

Irrigation Manager Richard Mitten explained to the Board that if the district purchased the material it would save approximately \$5,400. Discussion ensued regarding the cost of materials and what material is actually needed.

MOTION

Secretary Victor Armendariz *made a motion to postpone a decision on this until we had a chance to discuss item C on the agenda because there may be some legal issues that we have to deal with in regard to changing the contract according to State Statute.* Member Brett Harrison seconded the motion. **Motion Passed**, unanimously.

Heavy discussion ensued between President Kay Lorenzen, Secretary Victor Armendariz, Member Brett Harrison, Contractor Arthur Luera, homeowners Renee Breeden, Larry Hudson, Tim Johnson, and Walt Michels regarding if the district is tax exempt, the savings if the district purchased the material vs. the RFP as a labor only contract. President Kay Lorenzen stated that if we make it too difficult for our vendors they may not want to work with the district again.

MOTION Secretary Victor Armendariz *made a motion to postpone New Business items A and C indefinitely.* Member Brett Harrison seconded the motion. **Motion Passed,** unanimously.

MOTION Member Brett Harrison *made a motion to rescind on postponing item A indefinitely.* President Kay Lorenzen seconded the motion. **Motion Passed,** unanimously.

President Kay Lorenzen tabled this agenda item indefinitely

B. Discuss and possible action on test results regarding the 43rd Ave pump; National Pumps offer to replace a single impeller at no charge and/or a second impeller at an additional fee:

Member Brett Harrison reported on the test results regarding the 43rd Avenue pump. The test results came back at the head that it was designed for at 2284 GPM. The industry standards are five (5) percent above and five (5) percent low at what the GPM value was for. Discussion ensued between President Kay Lorenzen, Member Brett Harrison, Secretary Victor Armendariz, and Craig Schlueter with the Pump Co, regarding additional test results, pump test results and additional impeller fees.

MOTION Secretary Victor Armendariz *made a motion to accept the first impeller for free and to purchase a second impeller in the amount of \$1,343.10.* President Kay Lorenzen seconded the motion. **Motion Passed,** unanimously.

C. Discuss and possible action on A.R.S. § 48-2985. Plans and specifications for construction; advertisement for bids:

Secretary Victor Armendariz stated that we did not properly advertise the RFP. Victor stated according to 48-2985.7 the statute states; that each bid shall be accompanied by a deposit or certified check equal to ten (10) percent of the total bid. Office Manager Brenda Brown referred to board members packets and stated that the original RFP "See attachment" was submitted by Richard during the Special Board Meeting on October 03, 2013 with the correct specifications which was tabled at the meeting. Brenda also stated that during the Special Meeting on November 20, 2013 the RFP "See attachment" was submitted but with changes. Victor stated that the only thing that was added is the MAG specifications. The Irrigation Manager Richard Mitten stated that President Courtland Rouse said that Victor is the expert so have him "Victor" makes the necessary changes.

Richard also stated that Victor did change the RFP to read that the job will be paid for on completion, with ten (10) percent of monies withheld. Victor stated that it's Richard's job but, regardless of where the blame is the district did not follow the law. President Kay Lorenzen stated at this point we have collected the deposit from the company and we can acknowledge that an honest mistake was made and that it got removed. Kay stated that part about the deposit got switched out for the retention which is the same amount of money. Victor stated his concerns about the district following the law.

7. ADJOURNMENT:

Without objection, meeting adjourned at 8:18

Dated this 14th day of January, 2014

Submitted by: Brenda Brown
Office Manager

Minutes accepted on: February 4th, 2014 by Secretary _____.

***Note:** All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office