

SUNBURST FARMS IRRIGATION DISTRICT
Special Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

February 20, 2018

MEMBERS PRESENT: Kay Lorenzen, President
Renee Breeden, Secretary
Larry Hudson, Treasurer

EMPLOYEES PRESENT: Brenda Brown
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The special meeting of the Sunburst Farms Irrigation District Board of Directors was held on February 20, 2018. The meeting was called to order by Kay Lorenzen, President at 6:01 P.M.

2. CONSIDERATION OF ACTION TO GO INTO EXECUTIVE SESSION OF THE BOARD PURSUANT TO A.R.S. SECTION 38-431.03.A.3 LEGAL ADVICE WITH THE ATTORNEY.

MOTION Made to *go into Executive Session* seconded and carried unanimously.

In attendance Michelle Swann of Schneider & Onofry Law Firm.

RECONVENE IN OPEN SESSION

3. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, President at 7:14 P.M.

4. NEW BUISNESS:

A. Discuss and possible action on notice of discrimination matter:

MOTION Made to go into mediation on the subject of the discrimination matter seconded and carried unanimously.

B. Discuss and possible action on retention agreement:

MOTION Made to *retain Michelle Swann of Schneider & Onofry Law Firm subject to confirmation of the insurance company decision that would render the services unnecessary. Motion was amended to include the \$5,000 deposit. Motion with amendment* was seconded and carried unanimously.

C. Discuss and possible action to approve review for FY Ending June 30, 2017:

Discussion ensued on the following:

- a. Revenue source.
- b. Accrual vs. cash basis.
- c. Restricted net position.
- d. Related party transactions.

MOTION

Made *to approve review for FY ending June 30, 2017* seconded and carried unanimously.

D. Discuss and possible action to approve Workman’s Comp Insurance:

Discussion ensued on the following:

- a. Loss runs report.
- b. Past claims.
- c. Challenge current claim.
- d. Premium increased due to claims.

MOTION

Made *to approve Workman’s Comp Insurance not to exceed \$5,952* seconded and carried unanimously.

5. ADJOURNMENT:

Without objection, meeting adjourned at 7:49 PM

Dated this ____ day of _____, 2018

Submitted by: _____
Office Manager

Minutes accepted on: _____, 2018 by Secretary_____.

•Note: *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office.*