

DRAFT

SUNBURST FARMS IRRIGATION DISTRICT
Special Board of Directors Meeting
15610 N. 35th Avenue, Suite #7
Phoenix, AZ 85053

February 16, 2015

MEMBERS PRESENT: Kay Lorenzen, President
Brett Harrison, Secretary
Eldon Graber, Member

EMPLOYEES PRESENT: Richard Mitten
EMPLOYEES ABSENT: Brenda Brown

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, Presiding Officer, at 6:30 P.M.

2. NEW BUSINESS:

- A. Discuss and possible action – To approve recommendation from the Office upgrade Committee for the bid on specifications for Construction Documents proposals, which shall include building design, construction drawing, topographic survey, and civil grading and drainage plans done by a Civil Engineer, for new office building:**

President Kay Lorenzen thanked the Office Upgrade Committee for their time and due diligence regarding the recommendations. Kay stated that the Committees charged with a lot of things but they have limited powers for example they can't spend money.

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison, Member Eldon Graber and Office Upgrade Committee Chairperson Karen Mills regarding two (2) bids. Klaus's bid is in the amount of \$2,130 for grading, drainage and surveying. David Franklin's bid is in the amount of \$6,800 which involves the specifications for Construction Documents proposals, building design, drawings, topographic survey, grading and drainage plans done by a Civil Engineer. Eldon stated his concerns regarding the price difference of \$4,700 and that Klaus's bid was for grading, drainage and surveying because David Franklin stated that the other services were being provided for free. Discussion also ensued regarding Quality Control, responsibilities of the architect, what services is David Franklin providing for free and how the payout will be handled.

MOTION

President Kay Lorenzen *made a motion to accept David Franklin's proposal in the amount of \$6,800 for the bid on specifications for Construction Documents proposals, which shall include building design, construction drawing, topographic survey, and*

civil grading and drainage plans done by a Civil Engineer for the new office building.
Secretary Brett Harrison seconded the motion. **Motion Passed**, unanimously.

B. Discuss and possible action – To purchase a 40’ storage container:

Irrigation Manager Richard Mitten stated that the district might be able to purchase a different storage container in the amount of \$2,000 but the information is not yet available. Richard also reported that a homeowner has donated a container but we’re not sure of the condition. Richard asked the Board Members to table this agenda item until more information has been received.

This agenda items is tabled until the next Regular Board of Directors Meeting

3. ADJOURNMENT:

Without objection, meeting adjourned at 7:15 PM

Dated this ____ day of _____, 2015

Submitted by: _____
Office Manager

Minutes accepted on: _____, 2015 by Secretary_____.

**Note: All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*