

SUNBURST FARMS IRRIGATION DISTRICT
Regular Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

February 02, 2016

MEMBERS PRESENT: Kay Lorenzen, President
Brett Harrison, Secretary

MEMBERS ABSENT: Eldon Graber, Member

EMPLOYEES PRESENT: Brenda Brown
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, President at 7:00 P.M.

2. CALL TO THE PUBLIC:

1. Tom Szukala, Secretary of the Homeowners Association requesting the use of the district conference room for the HOA monthly meetings
2. Nancy Doll, President of the Homeowners Association also requesting the use of the district conference room for the HOA monthly meetings

3. APPROVAL OF MINUTES:

MOTION Secretary Brett Harrison *made a motion to approve the Regular Board of Directors Meeting December 01, 2016 and Regular Board of Directors Meeting January 05, 2016.* President Kay Lorenzen seconded the motion. **Motion Passed.**

4. REPORTS:

A. Financial Report:

Accountant Cathy Hacker reviewed and explained the financial reports to cover any line items that were significantly over or under budget.

1. Approval of financial report:

MOTION Secretary Brett Harrison *made a motion to approve the December 31st, 2015 Financial Report for filing.* President Kay Lorenzen seconded the motion. **Motion Passed.**

B. Summary of Current Events:

Secretary Brett Harrison stated that he’s reporting on Walt Michels email dated January 31, 2016 regarding the irrigation software and that in the minutes from the February 10,

2005 Meeting states the following: Discuss and decide regarding irrigation software and computer equipment. Larry commented that Walt had requested the item to be placed of the agenda. Walt said that the current irrigation software is written in DOS and will only work with the HP Laser 4 printer. Walt also said that the printer is outdated and that the District should be thinking about an irrigation program that will work with Windows. Brett stated that this is when it was initially brought up by Walt in 2005.

Brett also reported that he finished the program in a couple of months of when the computer and DOS program failed and did the work at no cost. Brett also touched base on the pumping capabilities that Hallcraft reported on May 3rd, 1971 and that the production rates at the two (2) wells were measured and producing 1760 GPM for 39th Ave and 1500 GPM for 43rd Ave. Brett also reported that the pumps were pumping 2400 GPM after 1998 after the weirs were removed.

Brett continued to address water fees and that in the past every homeowner paid the same fee regardless if you took water or not. In 1977 is when the hourly rate for water was put into place and that's when the weirs were installed to help split the water accordingly. Brett also spoke about inflation and the current cost of water.

Brett reported on the delay of the weir located on Line 16 which was caused by the rain. As of the next irrigation the district will be going back to the old schedule of how we split the lines with Lines 16, 17 and 18, there are no more redlines. With the new weirs we now have a double gravity split along 39th Avenue from now on and the weir at 16 will be completed at the end of February.

C. Managers' Report:

Irrigation Manager Richard Mitten stated that we're now in our new building! Our open house was December 15, 2015, and we had about 100 homeowners in attendance throughout the day. Thanks to all the homeowners who brought food and plants to the opening: Cherril Stone, Kelli Cushman, Fred and Jean Riemer, Louis Jones, Jeri McKelvie, Gail Solano and Bill Turner. The office was decorated for the Holidays by Lynette Gray, Brenda Brown, and Judie Mitten. Thank you, Ladies. They also served the food and drinks and cleaned up the office, for which we are grateful. Again, Mike and Sophia Rhodes hosted all he staff at their annual Christmas lunch, and the food was great. Mike and Sophia also got the entire staff gift cards, as did Peggy Schwend. Cookies were received from John and Kay Lorenz and Linda Dastrup. Dr. Nancy McEachern donated a refrigerator to our new 'break room' and we are very grateful. Thank you, Nancy. The dump truck caught fire, possibly due to an electrical problem or fuel line. Homeowners who are professional mechanics, Frank Pescherine, Richard Fite, and Dominic Racite, all took a look at the truck to evaluate its condition. Thank you, guys. Bad News - Our 43rd Avenue pump failed. Lucky our repair man, Dave McLane, was there to shut it off before more damage could have happened. More information will be looked at and discussed at the February 2, 2016, Board of Directors Meeting. The 2nd double weir is done on 39th Avenue and the third one is started at Line 16 and 39th Avenue. We have used the first two weirs for irrigation and they are working fine. Board member Brett Harrison has built a car with a pro-camera mounted to look at the line for the lining material. From Line 28 to Line 16, most of the liner has washed down stream, we hope to Line 16 to Greenway Road. See attachment

D. Custodian of Records Report:

Custodian of Records Brenda Brown reported on completed/outstanding and fees collected. The District received seven (7) Public Information Requests. One (1) of these requests was for records that do not exist. Fees collected totaled \$.90.

MOTION

President Kay Lorenzen *made a motion to change the order of business*. Secretary Brett Harrison seconded the motion. **Motion Passed.**

5. OLD BUSINESS:

C. Discuss and possible action to approve liability insurance

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

6. NEW BUSINESS:

C. Discuss and possible action to approve review for FY 14-15:

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

MOTION

President Kay Lorenzen *made a motion to change the order of business*. Secretary Brett Harrison seconded the motion. **Motion Passed.**

6. NEW BUSINESS:

G. Discuss and possible action to approve the use of the conference room for HOA board meetings:

Lengthy discussion ensued between President Kay Lorenzen, Secretary Brett Harrison, Homeowners Association Secretary Tom Szukala, President Nancy Doll, Homeowners Michael Foulks, Renee Breeden and Larry Hudson regarding the use of the district's conference room, support from the HOA on the basis that they could use the premises, other locations, offering the conference room during district business hours, liability insurance, manager being present during HOA meetings, staying in compliance with the district policy, discrimination, associated fees and the possibility of other organizations within the district also being accommodated.

D. Discuss and possible action on the current condition of the 43rd Ave pump:

Heavy discussion ensued between President Kay Lorenzen, Secretary Brett Harrison, Craig Schlueter with the Pump Company and Irrigation Manager Richard Mitten and Homeowner Larry Hudson regarding the 43rd Ave well condition, video, casing condition at 200ft to 260ft, hydrolysis, lining with steel or pvc, short term life span, ground water seeping back into the well area, electrolysis issues, reduction of column pipe, deviation logs, going to a smaller pump, associated fees, static water level, inspection, position of

spiders, stretch assembly, discharge head, previous patches and getting additional quotes. Craig stated that he'll send the video to Gary Small and will have him attend a Special Meeting.

President Kay Lorenzen tabled this agenda item until the next Regular or Special Board Meeting

5. OLD BUSINESS:

A. Discuss and possible action on several issues regarding 39th Ave pump yard:

- a. Adjust wall/fencing
- b. Chain link/block/screen/fencing height
- c. Slide gate
- d. Removal of barb wire

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison Irrigation Manager Richard Mitten and Homeowner Michael Foulks regarding the barb wire, chain link, fees, solar/electric slide gate, rod iron, improving the appearance, slats, City of Phoenix not accepting the screen and the proposed bids.

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

B. Discuss and possible action on one issue regarding the 43rd Ave pump yard

- a. Slide gate

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

C. Discuss and possible action to approve liability insurance

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

6. NEW BUSINESS:

A. Discuss and possible action to Capitalize Line 18 in the amount of \$5,218.85:

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

B. Discuss and possible action appoint a Treasurer:

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

C. Discuss and possible action to approve review for FY 14-15:

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

D. Discuss and possible action on the current condition of the 43rd Ave pump:

President Kay Lorenzen tabled this agenda item until the next Regular or Special Board Meeting

E. Discuss and possible action on the 1988 Dump Truck

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison, Irrigation Manager Richard Mitten and Homeowner Michael Foulks regarding the loss of the 1988 dump truck due to a fire, turning it over to the insurance, mechanics opinions, disposal and the condition of the dump bed.

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

F. Discuss and possible action to replace dump truck

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison, Irrigation Manager Richard Mitten, Homeowners Michael Foulks and Larry Hudson regarding the purchase of a dump trailer, pulling a trailer in the bridle paths, short wheel base vs long wheel base, weight limit, depreciation and staying within the current budget.

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

G. Discuss and possible action to approve the use of the conference room for HOA board meetings:

No action taken

H. Discuss and possible action on future agenda items

7. ADJOURNMENT:

Without objection, meeting adjourned at 8:32 PM

Dated this ____ day of _____, 2016

Submitted by: _____
Office Manager

Minutes accepted on: _____, 2016 by Secretary_____.

**Note: All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*