

Kay Lorenzen, President  
Renee Breeden, Secretary  
Larry Hudson, Treasurer

**Election Process and Procedures Committee Meeting  
July 24, 2018 – 3:30 P.M. to 5:00 P.M.  
16040 N. 43rd Avenue  
Glendale, AZ 85306**

MINUTES

1. **CALL TO ORDER:** Meeting was called to order at 3:25 P.M. by Renee Breeden, Chair.

Committee members in Attendance:

Renee Breeden – Chair, David Rich, Lynette Gray, Peggy Schwend, Rose Beanblossom,  
And Officer Manager Brenda Brown

Others in attendance: Irrigation Manager Richard Mitten and Dori Sullivan.

2. **APPROVAL OF MINUTES**

Election Process and Procedures Committee Meeting July 17, 2018. Committee Tabled.

3. **OLD BUSINESS**

- A. Discuss and possible action to develop and determine election process and procedures.

Discussion took place on the following items:

- Send out form to allow all homeowners to register. Need to make sure all Residents are included instead of excluded.
- Several questions were raised on Cooperation's legality to vote if the Cooperation is out of state. Feeling of the board is if the designee of the Cooperation lives in the state then they should be allowed to vote.
- On the Trusts if one person is designated to vote then we need to put an X next to their name on the list for future reference.

4. **NEW BUSINESS**

- A. Discuss and possible action to approve voter designation letter.

Discussion took place on the following items:

- Validation of signatures.
- Send out Acreage Voting Rules and at bottom place a form for the residents to register to vote.
- Death Certificate concerns about a lot of private information. It was the committee consensus to just make a copy of the top of the death certificate and a copy of the State Seal. It was recommended to make a copy of the certificate and then redact the reasons for death.

**SUNBURST FARMS IRRIGATION DISTRICT**

**EXECUTIVE BOARD**

Kay Lorenzen,           President  
Renee Breeden,        Secretary  
Larry Hudson,         Treasurer

- One letter will be sent out to the Trustees and the other letter will be sent out to the Cooperations and LLD's.

B. Discuss and possible action to approve Sunburst Farms ballot format.

The following discussion took place on the Ballot Format:

- Numbering of the Early/Absentee ballot. The number will be on the back of the envelope and not on the front. Ballot will be folded in 1/3 so that when you open the ballot you can verify the number of the ballot with the number on the back.
- Even though there are no ARS's that address ballots being printed in Spanish, the Federal Voting Rights Act requires the ballot to be also printed in Spanish.
- Committee recommends the ballot format to submit this to the Board of Director.

1. ADJOURNMENT:

The Committee decided to meet again on Tuesday July 31, 2018 at 3:30 P.M.

Motion by Lynette Gray to recess the committee meeting until July 31, 2018 seconded by Lynette Gray. Meeting recessed 4:47 P.M.

*Posted* this \_\_\_\_\_ day of \_\_\_\_\_, 2018\_\_.

*By:* Renee Breeden \_\_\_\_\_