

**DRAFT NOT APPROVED**

SUNBURST FARMS IRRIGATION DISTRICT  
Regular Board of Directors Meeting  
16040 N. 43<sup>rd</sup> Avenue  
Glendale, AZ 85306

August 02, 2016

MEMBERS PRESENT: Kay Lorenzen, President  
Brett Harrison, Secretary

MEMBERS ABSENT: Eldon Graber, Treasurer

EMPLOYEES PRESENT: Brenda Brown  
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The meeting was called to order by Kay Lorenzen, President at 7:02 P.M.

2. CALL TO THE PUBLIC:

None

3. APPROVAL OF MINUTES:

**MOTION** Secretary Brett Harrison *made a motion to approve the Regular Board of Directors Meeting July 5<sup>th</sup>, 2016.* President Kay Lorenzen seconded the motion. **Motion Passed.**

President Kay Lorenzen tabled approval of the Executive Session Board of Directors Meeting June 21, 2016 until the next Regular Meeting

4. REPORTS:

**A. Financial Report:**

Accountant Cathy Hacker reviewed and explained the financial reports to cover any line items that were significantly over or under budget.

1. Approval of financial report:

**MOTION** Secretary Brett Harrison *made a motion to approve the June 30<sup>th</sup>, 2016 Financial Report for filing.* President Kay Lorenzen seconded the motion. **Motion Passed.**

**B. Summary of Current Events:**

President Kay Lorenzen reported that the 43<sup>rd</sup> Avenue pump is up and going and may it continue. Kay also stated that she wanted to show appreciation for Richard and the other Board Members for their help as well.

**C. Managers' Report:**

Irrigation Manager Richard Mitten reported that the 43<sup>rd</sup> Avenue pump is back online, it's very quiet, and is pumping very strong. Richard thanked the irrigators for working seven (7) days a week, and the homeowners for their patience during the time that the pump was down. Richard reported that in the last twenty two (22) days the pump was off for a total of eight (8) hours. Also, seven (7) repairs were completed for the month of July.

**D. Custodian of Records Report:**

Custodian of Records Brenda Brown reported on completed/outstanding and fees collected. The District received five (5) Public Information Requests. Fees collected totaled \$.75.

5. NEW BUISNESS:

**A. Discuss and possible action to approve six and a half (6 ½) days of vacation for Office Manager:**

**MOTION** Secretary Brett Harrison *made a motion to approve six and a half (6 ½) days of vacation for Office Manager.* President Kay Lorenzen seconded the motion. **Motion Passed.**

**B. Discuss and possible action to replace block wall at the 43<sup>rd</sup> Ave site:**

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison and Irrigation Manager Richard Mitten regarding the replacement of the wall at the 43<sup>rd</sup> Avenue site, concerns on stability for new gate and the possibility of insurance reimbursement from an auto accident which caused damage to the pony wall. President Kay Lorenzen directed Richard to get three (3) bids prior to the next meeting.

President Kay Lorenzen tabled this agenda item until more information is obtained

**C. Discuss and possible action to accept insurance check regarding damages to the Dodge in the amount of \$4,163.50:**

Discussion ensued between President Kay Lorenzen, Secretary Brett Harrison and Irrigation Manager Richard Mitten regarding a claim with the Dodge for an accident that occurred on Friday, July 22, 2016, the acceptance of a check from the insurance company, rate increase and the possibility of replacing the Dodge due to the lemon law.

President Kay Lorenzen tabled this agenda item until the next Regular Board Meeting

**D. Discuss and possible action on future agenda items**

None

6. ADJOURNMENT:

Without objection, meeting adjourned at 7:28 PM

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Submitted by: \_\_\_\_\_  
Office Manager

Minutes accepted on: \_\_\_\_\_, 2016 by Secretary\_\_\_\_\_.

**\*Note:** *All attachments including correspondence in its entirety are filed with the original minutes and may be viewed at the District Office*