

SUNBURST FARMS IRRIGATION DISTRICT
Board of Directors Meeting
16040 N. 43rd Avenue
Glendale, AZ 85306

February 5, 2019

MEMBERS PRESENT: Victor Armendariz, President
Larry Hudson, Treasurer

EMPLOYEES PRESENT: Kerrie Kauzlarich
Richard Mitten

OTHERS PRESENT: (See attached sign-in list)

1. CALL TO ORDER: The regular meeting of the Sunburst Farms Irrigation District Board of Directors was held on February 5, 2019. The meeting was called to order by President, Victor Armendariz at 7:02 P.M.

2. CALL TO THE PUBLIC
No call to the public

3. SUMMARY OF CURRENT EVENTS

Treasurer, Larry Hudson stated he and Richard have court tomorrow 02/06/2019 at 10:30 regarding damage to the Stand Pipe on 43rd and Greenway due to auto accident. Larry also stated the Attorney General complaint turned into a lawsuit. President Victor Armendariz stated he wants to start a committee on how long 1 pump, 2 pumps are running during an irrigation cycle.

4. APPROVAL OF MINUTES

Approval moved to next month since Secretary Renee Breeden was absent from meeting.

5. REPORTS

- A. Financial Report
1. Approval of financial report

Cathy Hacker presented the December reports.

- A. Manager's Report

January 2019 Manager Report

Thank you to the homeowners, H.R and Gail Solano for bringing in cinnamon rolls and muffins for the office, and Julio Betti for the coffee. Homeowners' bulk trash pickup placement begins Feb 23rd Saturday. Bulk trash collection begins March 4th Monday. This is a good time to clean up your Bridle Path. So

the district will not have to have you pay for this service. The crew got 31 tickets done, two being gate replacements in Stand Pipe, three being concrete pipe repairs. We also pulled out about 60' of skin for the liner from Line 5 through Line 4 on 43rd Ave. We also found a lot of sand in pipe from pump house to line 10 on 43rd Ave. 3 stand pipes were re-mortared. The rest of the tickets were for inspecting and greasing the Stand Pipe in the farms. We will need to replace 2 more gates that have been ordered.

B. Custodian of Records

Treasurer Larry Hudson had one Public Records request which is waiting for the updated version of the Employee Handbook.

6. OLD BUSINESS:

A. Discuss and possible action on pending insurance claim with 39th Ave pump failure:

Discussion. No action.

B. Discuss and possible action on installation and repositioning of surveillance cameras:

Discussion. No action.

C. Discuss and possible action on the progress of desk manuals for Managers:

Discussion. Tabled till next month.

D. Discuss and possible action on repairs and line replacements:

Discussion. Tabled till next month.

E. Discussion on the process/form for reporting information for insurance claims:

Discussion. No action.

F. Discuss and possible action on inventory system/Quick Books:

Discussion. No action.

G. Discuss and possible action on hiring collections attorney:

MOTION

President Victor Armendariz made a motion to move this item to new business item. Treasurer Larry Hudson seconded and carried unanimously.

H. Discuss and possible action on: obtaining insurance bids

Discussion. No Action. Tabled till next month.

7. NEW BUSINESS

A. Discuss and possible action researching new attorney for district.

Discussion. No Action. Tabled till next month

B. Discuss a possible action on GPS procedures and information.

Discussion. No Action. Tabled till next month.

C. Discuss and possible action on Attorney General Complaint and Brenda Brown Complaint against Sunburst Farms.

Discussion. No Action. Tabled till next month.

D. Discuss and possible action on future agenda items.

None

8. ADJOURNMENT:

Without objection, meeting adjourned at 8:35 PM

Dated this ____ day of _____, 2019

Submitted by: _____
Office Assistant

Minutes accepted on: _____, 2019 by Secretary _____

***Note:** *All attachments including correspondence in their entirety are filed with the original minutes and may be viewed at the District Office*